

**MINUTES
REGULAR MEETING
THE GORHAM TOWN BOARD
JANUARY 21, 2026 7:00pm**

The Gorham Town Board held a Regular Meeting on Wednesday January 21, 2026 at 7:00 pm at the Town Hall in Gorham, NY.

Present; Supervisor Dale C. Stell.

Councilmembers, Jake Chard, Phil Curtis, Chrissy Watkins, Chase Brown

Town Officials in attendance; Chief Operator Water & Wastewater Districts Nate Bay, Highway Superintendent Brandon Ayers, Deputy Highway Superintendent John Grzeskowiak, Code Enforcement Officer Jim Morse, Assessor Enza Mineo and Town Clerk Darby Perrotte. Residents and guests in person and via zoom.

The minutes are written as a summary of the main points that were made and are the official and permanent record of the actions taken by the Gorham Town Board. Remarks delivered during privilege of the floor and discussions are summarized and are not intended to be verbatim transcriptions.

The full zoom recording of the meeting is posted on the town website for viewing.

1. Call to Order/Pledge to the Flag

2. Privilege of the Floor –

Amanda Gibeau, Director of Operations, Stanley Hall Gorham Ambulance updated the Board about recent activities of the Ambulance. Mrs. Gibeau supplied a report, on file in the Town Clerk's Office.

3. Approval of Minutes – 12/18/25 Regular Meeting Minutes

On the motion by Councilmember Chard, seconded by Councilmember Watkins, to amend the 12/18/25 meeting minutes were approved as submitted. Motion carried unanimously. 5-0

5 - Ayes – Stell, Chard, Curtis, Watkins, Brown

008-2026

4. Reports of Town Officials -

- A. Chief Operator Water/Wastewater Plants – written report on file.
- B. Supervisor Stell confirmed with Chief Operator Bay the charge for seasonal meter service will be an \$80.00 turn on fee in the spring and an \$80.00 turn off fee in the fall. Any inactive water accounts will be charged the minimum quarterly fee. Letters will be sent to customers outlining the changes.
- C. Highway Superintendent – written report on file.

- C. Zoning/Building Officer – written report on file.
- D. Assessor –written report on file.
- E. Town Clerk – written report on file.
- f. Town Supervisor – written report on file.

On the motion by Councilmember Chard, seconded by Councilmember Watkins, the Reports of Town Officials were approved as submitted. Motion carried unanimously. 5-0

5- Ayes - Stell, Chard, Curtis, Watkins, Brown

009-2026

5. Audit of Bills -

Approval of Vouchers
Abstract #13 totaling \$115,858.66
Abstract #1 totaling \$779,632.98

On the motion by Councilmember Brown, seconded by Councilmember, Chard the abstract of bills was approved for payment. The motion carried unanimously. 5-0

5 -Ayes - Stell, Chard, Curtis, Watkins, Brown

010-2026

6. Business –

a. Approve Water Department Truck Purchase

On the motion by Councilmember Chard, seconded by Councilmember Brown, to approve the quote from Maguire Ford for the purchase of a new truck. Purchase price not to exceed \$56,000.00. The motion carried unanimously. 5-0

5 -Ayes - Stell, Chard, Curtis, Watkins, Brown

011-2026

b. Adopt Resolution Increasing Town Clerk Office Hours

Councilmember Watkins offered the following resolution and called for adoption. Seconded by Councilmember Curtis, the resolution was adopted unanimously. 5-0

5- Ayes - Stell, Chard, Curtis, Watkins, Brown

012-2026

**TOWN OF GORHAM
RESOLUTION #1-2026
Adjustment of Town Clerk Office Hours**

WHEREAS, the Town Board of the Town of Gorham recognizes the need to improve accessibility and public service for residents requiring Town Clerk services; and

WHEREAS, current Town Clerk office hours may not adequately serve all residents due to work schedules and other commitments; and

WHEREAS, an expansion of hours would benefit the public by allowing greater flexibility for obtaining vital records, licenses, permits, and other essential services; and

WHEREAS, the Town Clerk has reviewed staffing and budget implications and recommends an adjustment to provide extended public hours;

NOW, THERE therefore BE IT RESOLVED, that the Town Board of the Town of Gorham hereby approves the following revised operating hours for the Town Clerk's Office, effective January 2026

Current Hours:

- Tuesday, Thursday & -Friday 9am – 1pm
- Wednesday 9am - 7pm
- Saturday 9am – noon during the months of January, February & March only

New Hours will add Monday office hours from 9am – 1pm

BE IT FURTHER RESOLVED, that the Town Clerk is authorized to implement these new hours and to provide public notice of these changes; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its passage and adoption.

I, Darby L. Perrotte, Town Clerk of the Town of Gorham, do hereby certify that the Town Board of the Town of Gorham adopted the aforementioned resolution on January 21, 2026 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Dale C. Stell	X _____	_____
Jake Chard	X _____	_____
Phil Curtis	X _____	_____
Chrissy Watkins	X _____	_____
Chase Brown	X _____	_____

c. Adopt Resolution to Re-Appoint BAR Member

Councilmember Brown offered the following resolution and called for adoption. Seconded by Councilmember Chard, the resolution was adopted unanimously. 5-0

5 - Ayes - Stell, Chard, Curtis, Watkins, Brown

013-2026

**TOWN OF GORHAM
RESOLUTION # 2-2026
RE-APPOINT BOARD OF ASSESSMENT REVIEW MEMBER**

**Appointment Maynard J. Fox Jr.
Town of Gorham Board of Assessment Review**

WHEREAS, pursuant to section 523 (1)(b) of the Real Property Tax Law the Town of Gorham Board of Assessment Review shall consists of five members appointed by the legislative body of the local government and;

WHEREAS, Maynard J. Fox Jr. served as a member of the Board of Assessment Review for a term which ended on September 30, 2025;

WHEREAS, Mr. Fox expressed interest in continuing to serve on the Town of Gorham Board of Assessment Review;

NOW THEREFORE BE IT RESOLVED, Mr. Fox is hereby reappointed as a member of the Board of Assessment Review for a five-year term of office ending September 30, 2030.

I Darby L. Perrotte, Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on January 21, 2026 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Dale C. Stell	X _____	_____
Jake Chard	X _____	_____
Phil Curtis	X _____	_____
Chrissy Watkins	X _____	_____
Chase Brown	X _____	_____

d. Motion to transfer \$5,000 from B Fund Excess Fund Balance to Townwide Equipment Reserve B Fund

On the motion by Councilmember Watkins, seconded by Councilmember Brown, to approve the transfer of \$5,000.00 from B Fund Excess Fund Balance to Townwide Equipment Reserve Fund. Motion carried unanimously. 5-0

5 - Ayes - Stell, Chard, Curtis, Watkins, Brown

014-2026

e. Approve Spending \$100,000 per 2025 Budget for BAN Payments, subject to Permissive Referendum

On the motion by Councilmember Curtis, seconded by Councilmember Chard, to approve spending \$100,000 from 2025 budget for upcoming BAN payments. The motion carried unanimously. 5-0

5- Ayes - Stell, Chard, Curtis, Watkins, Brown

015-2026

f. Year End Budget Transfers

On the motion by Councilmember Chard, seconded by Councilmember Brown, the following budget transfers were approved. The motion carried unanimously. 5-0

5 - Ayes – Stell, Chard, Curtis, Watkins, Brown

016-2026

END OF YEAR BUDGET TRANSFERS AND TRANSFERS FOR ENCUMBRANCES

From:	Name	Amount	To:	Amount	
A1010.4	TOWN BOARD - CONTRACTUAL	\$141.00	A1110.4	TOWN JUSTICE - CONTRACTUAL	\$141.00
A1410.4	TOWN CLERK - CONTRACTUAL	\$1,000.00	A1420.4	ATTORNEY - CONTRACTUAL	\$1,000.00
A1450.4	ELECTIONS - CONTRACTUAL	\$2,187.00	A1440.4	ENGINEER - CONTRACTUAL	\$2,187.00
A8090.4	ENVIRONMENTAL CONTROL -W	\$821.00	A8160.4	REFUSE & GARBAGE - CONTRACT	\$821.00
DB5142.1	SNOW REMOVAL - PERSONAL S	\$8,820.00	DB5142.4	SNOW REMOVAL - CONTRACTUA	\$8,820.00
SS8120.2	SANITARY SEWERS - EQUIPMENT	\$425.00	SS8120.4	SANITARY SEWERS - CONTRACTU	\$425.00
SW1-8320.12	SOURCE OF SUPPLY - DEPUTY P	\$8,770.00	SW1-6-8310.4	WATER ADMINISTRATION - CON	\$8,770.00

From items below to Garage A5132.4 for encumbrance roof	A5132.4	GARAGAE	\$87,823.00
A1010.4	TOWN BOARD - CONTRACTUAL	\$755.00	
A1220.4	SUPERVISOR - CONTRACTUAL	\$1,348.00	
A1310.1	BOOKKEEPER	\$1,360.00	
A1310.4	BOOKKEEPER - CONTRACTUAL	\$5,687.00	
A1330.12	TAX COLLECTION - DEPUTY PER	\$883.00	
A1330.4	TAX COLLECTION - CONTRACTU	\$1,276.00	
A1355.2	ASSESSMENT - EQUIPMENT	\$922.00	
A1355.4	ASSESSMENT - CONTRACTUAL	\$194.00	
A1410.12	TOWN CLERK - DEPUTY	\$689.00	
A1410.2	TOWN CLERK - EQUIPMENT	\$1,200.00	
A1410.4	TOWN CLERK - CONTRACTUAL	\$560.00	
A1430.1	PERSONNEL - PERSONAL SERVI	\$930.00	
A1430.4	PERSONNEL - CONTRACTUAL	\$326.00	
A1450.4	ELECTIONS - CONTRACTUAL	\$813.00	
A1620.1	BUILDINGS - PERSONAL SERVIC	\$666.00	
A1620.4	BUILDINGS - CONTRACTUAL	\$3,550.00	
A1670.4	CENTRAL PRINTING & MAILING	\$918.00	
A1910.4	UNALLOCATED INSURANCE	\$3,004.00	
A4020.4	REGISTRAR/VITAL STATISTICS -	\$1,000.00	
A4050.4	PUBLIC HEALTH OTHER - CONTI	\$500.00	
A5132.2	EQUIPMENT & CAPITAL OUTLA	\$2,509.00	
A5182.4	STREET LIGHTING - CONTRACTU	\$681.00	
A7110.2	PARKS EQUIP & CAP OUTLAY - I	\$200.00	
A7110.21	PARKS EQUIP & CAP OUTLAY - I	\$837.00	
A7110.4	PARKS CONTRACTUAL	\$990.00	
A7410.2	LIBRARY EQUIP & CAP. OUTLAY	\$500.00	
A7550.4	CELEBRATIONS, CONTRACTUAL	\$350.00	
A8090.4	ENVIRONMENTAL CONTROL -W	\$993.00	
A8090.41	ENVIRONMENTAL CONTROL -F	\$556.00	
A8160.1	REFUSE & GARBAGE - PERSONA	\$639.00	
A8160.2	REFUSE AND GARBAGE EQUIPM	\$814.00	
A8510.4	SHADE TREES CONTRACTUAL	\$668.00	
A8540.4	DRAINAGE - CONT - TESTING/N	\$13,403.00	
A8710.1	CONSERVATION - PERSONAL SE	\$500.00	
A8810.4	CEMETERIES - CONTRACTUAL	\$950.00	
A9030.8	SOCIAL SECURITY	\$2,976.00	
A9040.8	WORKMEN'S COMPENSATION	\$1,603.00	
A9060.8	HOSPITAL & MEDICAL INSURAN	\$32,073.00	

To Highway building code DB5132.4 for encumbrance roof	DB5132.4	GARAGAE	\$84,500.00
DB5110.4	GENERAL REPAIRS - CONTRACT	\$16,925.00	
DB5112.2	CHIPS PERMANENT IMPROVEN	\$6,303.00	
DB5130.2	MACHINERY - EQUIPMENT	\$28,339.00	
DB5130.4	MACHINERY - CONTRACTUAL	\$3,879.00	
DB5142.1	SNOW REMOVAL - PERSONAL S	\$9,857.00	
DB9060.8	HOSPITAL & MEDICAL INSURAN	\$17,000.00	
DB9730.7	BAN Interest	\$2,197.00	

From items below to Water Ban/interest payments for encumbrance	SW1-9730.7	BANS	\$90,090.00
SW1-6-8310.2	WATER ADMINISTRATION - CAF	\$6,460.00	
SW1-6-8320.12	SOURCE OF SUPPLY - DEPUTY P	\$29,300.00	
SW1-6-8320.2	SOURCE OF SUPPLY - EQUIPME	\$1,300.00	
SW1-6-8320.4	SOURCE OF SUPPLY - CONTRAC	\$3,100.00	
SW1-6-8340.1	TRANSMISSION/DISTRIBUTION	\$500.00	
SW1-6-8340.2	TRANSMISSION/DISTRIBUTION	\$2,300.00	
SW1-6-9010.8	STATE RETIREMENT	\$11,000.00	
SW1-6-9030.8	SOCIAL SECURITY	\$1,500.00	
SW1-6-9060.8	HOSPITAL & MEDICAL INSURAN	\$4,930.00	
SW1-6-9730.6	DEBT INTEREST, BANS	\$29,700.00	

7. Set Next Meeting Date – The next meeting will be held on Wednesday February 18, 2026 at 7:00 pm at the Gorham Town Hall.

8. Privilege of the Floor –

Lynn Klotz, Lake Drive resident, asked about monthly charges for water testing. Chief Operator Bay stated they have the same monthly, quarterly and yearly sampling.

Discussion was held regarding sodium level testing, what time of year would make the most sense.

Supervisor Stell recommends testing/sampling sodium levels several times yearly on or around the same date.

Highway Superintendent Ayers stated the highway is mixing sand with salt for roads instead of straight salt being used.

Barb Frank asked for an update on ECO Operations property. Discussion was held.

Code Enforcement Officer Morse stated the cleanup is ongoing, there is a report from EPA on file in the Clerk's Office.

9. Adjournment – with no further business, on the motion by Councilmember Watkins, seconded by Councilmember Curtis, the meeting was adjourned at 8:05pm. The motion carried unanimously. 5-0

5 - Ayes – Stell, Chard, Curtis, Watkins, Brown

017-2026

Respectfully Submitted,

Darby L. Perrotte
Town Clerk