

**MINUTES
REGULAR MEETING
GORHAM TOWN BOARD
DECEMBER 14, 2016**

The Gorham Town Board held a regular meeting on Wednesday December 14, 2016 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Lightfoote, Councilmembers; Glitch, Case, Malcolm and Chard, Water Plant Chief Operator Coston, Code Enforcement Officer Freida, Assessor Mineo and Town Clerk Perrotte. Highway Superintendent Ayers was necessarily absent. Other guests in attendance; Sue Yarger and Brenda Jones.

1. Call to Order/Pledge to the Flag:
2. Privilege of the Floor: none requested
3. Approval of Minutes – 11/9/16 meeting. On the motion by Councilmember Glitch, seconded by Councilmember Case, the 11/9/16 meeting minutes were approved as submitted. Motion carried unanimously. (5-0)

084-2016

Audit of Bills:

Abstract #12	A	318-371	\$78,075.80
	B	319-367	18,519.15
	SL	340-368	709.91
	DB	187-209	73,337.69
	SS	85-92	10,791.53
	SW1	210-229	39,852.08
	HM	41	1,500.00
	HN	42	2,471.97

On the motion by Councilmember Malcolm, seconded by Councilmember Case, the bills were approved for payment. Motion carried unanimously. (5-0)

085-2016

4. Reports of Town Officials:
 - a. Water/Wastewater Plants - written report on file.

b. Highway Superintendent – written report on file. Councilmember Chard asked if there is a way to track hours spent plowing the roads. Supervisor Lightfoote said he hopes to have enough money in the budget to start installing GPS units in the trucks. The GPS system would track mileage and hours and would allow for variable rate technology to be added. The variable rate technology would keep track of the amount of salt/sand being dispensed and where it is released. Our drivers currently have sanders with a variable speed oil flow valve next to the driver’s seat. In addition to driving they have to adjust that. To err on the side of caution, especially around intersections, they leave it adjusted up to dispense a larger amount of salt/sand. The GPS technology would do it automatically. It helps to cut back on the amount of product used since drivers can program the units for their needs.

c. Zoning – written report on file. Zoning Officer Freida talked about Dedication of roads. Mr. Freida said the Town has to officially take dedication of Maple Avenue Extension, Deer Run and Ridge Road to enable the Highway Superintendent to take advantage of CHIPS funding. The Consolidated Local Street and Highway Improvement Program (CHIPS) provides State funding to municipalities to support the construction and repair of highways, bridges and highway railroad crossings that are not on the State highway system.

d. Assessor – written report on file.

e. Town Clerk – written report on file.

f. Supervisor – written report on file. Supervisor Lightfoote informed the Board that the site for the proposed produce auction is going to be on Yautzy Road in the Town of Gorham.

On the motion by Councilmember Glitch, seconded by Councilmember Chard, the reports of Town Officials were approved. Motion carried unanimously. (5-0)

086-2016

5. Business:

a. Appoint Deputy Tax Collector – Susan Yarger, Town of Gorham Tax Collector, asked the Town Board to appoint Brenda Jones as her Deputy Tax Collector. Various duties for the deputy include stuffing envelopes, opening mail, checking to make sure checks are correct, sending receipts and to cover Mrs. Yarger’s vacation in March. Mrs. Jones term as Deputy will run from December 2016 through December 2017.

On the motion by Councilmember Glitch, seconded by Councilmember Malcolm, to appoint Brenda Jones as Deputy Tax Collector. Motion carried unanimously. (5-0)

087-2016

b. Computer Monitor System - The Board was satisfied with a quote from Keyser Computer Systems although they would like a quote for a larger screen TV. Councilmember Malcolm asked about a price on 365 Office as opposed to Microsoft Office. Miss Perrotte will get those updated quotes from Mr. Keyser for January's meeting.

c. New Roof at the Highway Department Salt Barn. Superintendent Ayers obtained quotes for a new roof on the salt barn at the highway department. The Board agreed to go with the quote from Proctor Enterprises.

On the motion by Councilmember Glitch, seconded by Councilmember Chard, to accept the quote from Proctor Enterprises for \$22,500.00 for a complete new roof on the salt barn with the condition that the gauge of metal used is equal to or greater than 29 gauge with a warranty of 40 years. Motion carried unanimously. (5-0)

088-2016

d. Set the Public Hearing for Local Law # 1 of 2017 Zoning Changes. On the motion by Councilmember Glitch, seconded by Councilmember Malcolm, the following resolution was adopted. Motion carried unanimously. (5-0)

089-2016

RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR A PROPOSED LOCAL LAW ENTITLED "A LOCAL LAW AMENDING CHAPTER 31 (TOWN OF GORHAM ZONING LOCAL LAW) OF THE TOWN OF GORHAM MUNICIPAL CODE"

WHEREAS, the Town Board of the Town of Gorham, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A Local Law Amending Chapter 31 (Town Of Gorham Zoning Local Law) of the Town of Gorham Municipal Code"; and

WHEREAS, the Town Board of the Town of Gorham has reviewed the draft of the aforementioned proposed Local Law, attached hereto as Exhibit "1", and deems it in the best interests of the Town of Gorham to proceed in accordance with the Code of the Town of Gorham and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on January 11, 2017 at 7:00 p.m. at the Gorham Town Hall, 4736 South Street, Gorham, New York; and be it further

RESOLVED, that this local law is referred to the Town Planning Board for report thereon, in accordance with §31.1.7 B. of the Town Zoning Code and is also referred to the County Planning Board; and be it further

RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspapers of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Gorham sign board and take any and all other necessary actions to properly bring this Local Law before the Town Board of the Town of Gorham for its consideration.

e. Budget Transfers - On the motion by Councilmember Glitch, seconded by Councilmember Malcolm, the following budget transfers were approved. \$26,000.00 from DB5142.1 to DB5110.1, \$16,000.00 from SW1-909 to SW1-8340.1, \$12,500.00 from DB5110.4 to DB5130.4. Motion carried unanimously. (5-0)

090-2016

f. The Board approved two resolutions in conjunction with Ontario County Board of Supervisors, to support research and funding to address harmful algae growth in the Finger Lakes.

On the motion by Councilmember Malcolm, seconded by Councilmember Chard the following resolutions were adopted. Motion carried unanimously. (5-0)

091-2016

Ontario County

Board of Supervisors

Canandaigua, New York 14424

Supervisor Lightfoote offered the following resolution and moved its adoption:

RESOLUTION NO. 913-2016

AUTHORIZING A CONTRACT WITH CANANDAIGUA LAKE WATERSHED COUNCIL FOR WATERSHED MODEL ORDINANCE DEVELOPMENT PROJECT

WHEREAS, Resolution No. 303-2015 authorized a contract with Oswego County Soil and Water Conservation District for transfer of SFY 2014-15 state grant funding from the Water Resources Board Reserve Fund to Ontario County in the amount of Fifty Seven Thousand Six Hundred Dollars (\$57,600.00); and

WHEREAS, Oswego County Soil and Water Conservation District made an additional one-time payment of interest earned on the Water Resources Board Reserve Fund to Ontario County in the amount of Two Thousand Three Hundred Fifteen Dollars and Eighteen Cents (\$2,315.18), per aforementioned contract; and

WHEREAS, Said funding is provided by the New York State Department of Environmental Conservation (DEC) to the Finger Lakes - Lake Ontario Watershed Protection Alliance (FOLLOWPA) to pass through to Ontario County for implementation of projects based upon a work program submitted by the Ontario County Planning Department and approved by DEC; and

WHEREAS, Said work program approved by DEC included funding for the Watershed Model Ordinance Development Project; and

WHEREAS, The Canandaigua Lake Watershed Council (hereinafter "Council") submitted a proposal and budget for the Watershed Model Ordinance Development Project in the amount of Two Thousand Eight Hundred Dollars and Eighteen Cents (\$2,800.18), on file with the Clerk of the Board; and

WHEREAS, The City of Canandaigua serves as the host agency for the Canandaigua Lake Watershed Council, including provision of bookkeeping and accounting services for Canandaigua Lake Watershed Council grants and funding maintained through the City of Canandaigua's accounting system; and

WHEREAS, The administrative relationship between the Canandaigua Lake Watershed Council and City of Canandaigua is fully described in a renewable agreement titled the "Inter-municipal Cooperative Agreement between the City of Canandaigua and the Canandaigua Lake

Watershed Council for Shared Employment Services” effective January 1, 2014, a copy of which is on file with the Clerk of this Board; and

WHEREAS, The Ontario County Planning and Research Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That the December 8, 2016, proposal of the Canandaigua Lake Watershed Council is hereby accepted for a cost of Two Thousand Eight Hundred Dollars and Eighteen Cents (\$2,800.18); and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute a contract with the Canandaigua Lake Watershed Council for said project for said amount, subject to approval of the form of contract by the County Attorney; and further

RESOLVED, That the cost of said contract shall be paid from Ontario County’s SFY 2014-2015 FLOWPA funding in line A 8020 E 4530 in the Planning Department operating budget; and further

RESOLVED, That the term of said contract shall commence on April 1, 2016 and terminate on March 30, 2017; and further

RESOLVED, That payments from Ontario County pursuant to this agreement with the Canandaigua Lake Watershed Council shall be made payable to the City of Canandaigua on behalf of the Canandaigua Lake Watershed Council; and

RESOLVED, That the Department of Finance is authorized to make all necessary accounting and budget entries to effect the intent of this resolution; and further

RESOLVED, That a signed, certified copy of this resolution be sent by the Clerk of this Board to Mr. Kevin Olvany, Canandaigua Lake Watershed Program Manager, 205 Saltonstall Street. Canandaigua. NY 14424.

Ontario County
Board of Supervisors

Canandaigua, New York 14424

Supervisor Lightfoote offered the following resolution and moved its adoption:

RESOLUTION NO. 914-2016

**AUTHORIZING A CONTRACT WITH CANANDAIGUA LAKE WATERSHED COUNCIL FOR
CANANDAIGUA LAKE AND STREAM MONITORING – YEAR 3**

WHEREAS, Resolution No. 132-2016 authorized a contract with Oswego County Soil and Water Conservation District for transfer of SFY 2015-16 state grant funding from the Water Resources Board Reserve Fund to Ontario County in the amount of Sixty Seven Thousand Two Hundred Dollars (\$67,200.00); and

WHEREAS, Said funding is provided by the New York State Department of Environmental Conservation (DEC) to the Finger Lakes - Lake Ontario Watershed Protection Alliance (FLOWPA) to pass through to Ontario County for implementation of projects based upon a work program submitted by the Ontario County Planning Department and approved by DEC; and

WHEREAS, Said work program approved by DEC included funding for the Canandaigua Lake Watershed Council to continue a Canandaigua Lake and tributary water quality monitoring project; and

WHEREAS, The Canandaigua Lake Watershed Council has submitted a proposal and budget for aforementioned Canandaigua Lake and stream monitoring project in the amount of Twelve Thousand Dollars (\$12,000.00), on file with the Clerk of the Board; and

WHEREAS, The City of Canandaigua serves as the host agency for the Canandaigua Lake Watershed Council, including provision of bookkeeping and accounting services for Canandaigua Lake Watershed Council grants and funding maintained through the City of Canandaigua's accounting system; and

WHEREAS, The administrative relationship between the Canandaigua Lake Watershed Council and City of Canandaigua is fully described in a renewable agreement titled the "Inter-municipal Cooperative Agreement between the City of Canandaigua and the Canandaigua Lake Watershed Council for Shared Employment Services" effective January 1, 2014, a copy of which is on file with the Clerk of this Board; and

WHEREAS, The Ontario County Planning and Research Committee recommends adoption

of this resolution; now therefore, be it

RESOLVED, That the April 1, 2016 proposal of the Canandaigua Lake Watershed Council to provide a Canandaigua Lake and tributary water quality monitoring project is hereby accepted for a cost of Twelve Thousand Dollars (\$12,000.00); and

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute a contract with the Canandaigua Lake Watershed Council for said project and said amount, subject to approval of the form of contract by the County Attorney; and further

RESOLVED, That the cost of said contract shall be paid from said SFY 2015-2016 FLOWPA funding in line A 8020 E 4530 in the Planning Department operating budget; and further

RESOLVED, That the term of said contract shall commence on April 1, 2016, and terminate on March 31, 2017; and further

RESOLVED, That payments from Ontario County pursuant to this agreement with the Canandaigua Lake Watershed Council shall be made payable to the City of Canandaigua on behalf of the Canandaigua Lake Watershed Council; and further

RESOLVED, That the Department of Finance is authorized to make all necessary accounting and budget entries to effect the intent of this resolution; and further

RESOLVED, That a signed, certified copy of this resolution be sent by the Clerk of this Board to Mr. Kevin Olvany, Canandaigua Lake Watershed Program Manager, 205 Saltonstall Street, Canandaigua, NY 14424

6. Executive Session – On the motion by Councilmember Malcolm, seconded by Councilmember Glitch, the Board entered into executive session at 8:28 pm to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried unanimously (5-0).

No action was taken in executive session.

On the motion by Councilmember Glitch, seconded by Councilmember Case, the Board returned to regular session at 8:57 pm. Motion carried unanimously. (5-0)

092-2016

7. Privilege of the Floor: none requested

8. Set next meeting date: the next Regular Meeting, Organizational Meeting and Public Hearing will be held on January 11, 2017 at 7:00 pm at the Gorham Town Hall.

9. Adjournment: With no further business, on the motion by Councilmember Case, seconded by Councilmember Glitch, the meeting was adjourned at 9:08pm.

Respectfully submitted,

Darby Perrotte
Town Clerk