

**MINUTES
REGULAR MEETING
GORHAM TOWN BOARD
MAY 11, 2016**

The Gorham Town Board held a regular meeting on Wednesday, May 11, 2016 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Lightfoote, Councilmembers; Case, Malcolm and Chard. Chief Operator Water/Wastewater Plants Coston, Code Enforcement Officer Freida, Assessor Mineo and Town Clerk Perrotte. Councilmember Glitch and Highway Superintendent Ayers were necessarily absent. Other guests in attendance; Bookkeeper Marilyn Boothe, Roger & Carol Spafford, Joe Gray, Jeff North and Deputy John Peck.

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Approval of Minutes – 4/13/16 Meeting. On the motion by Councilmember Malcolm, seconded by Councilmember Case, the 4/13/16 Regular Meeting minutes were approved as submitted. Motion carried unanimously. (4-0)

034-2016

4. Audit of Bills:

Abstract #5

A	114-145	\$24,207.90
B	114-131	2,243.79
SL	142-143	620.52
DB	62-81	14,541.82
SW1	62-88	119,917.57
SS	28-34	807.18

On the motion by Councilmember Malcolm, seconded by Councilmember Chard, the bills were approved for payment. Motion carried unanimously. (4-0)

035-2016

5. Reports of Town Officials-

a. Water/Wastewater Plants - written report on file. Councilmember Chard asked about the water main break on Route 245. Chief Operator Coston said it was found under the creek on Route 245. It is repaired. Councilmember Malcolm asked if there are some long term issues we should be addressing because of all

the major breaks we're having. Chief Operator Coston said we've got an overall review/survey going on. The estimate to replace water mains on the lake corridor is approximately six million dollars. The survey is still ongoing for the remaining areas that may need replacing. Supervisor Lightfoote said there are some additional opportunities for grant funding when it is time to replace the mains.

b. Highway Superintendent – written report on file. Highway Superintendent Ayers was absent Supervisor Lightfoote asked Town Clerk Perrotte what the total number of sales for Transfer Station Permits have been since we hired a new employee at the Transfer Station. Miss Perrotte said the new employee started April 25, 2016. He was hired to check for valid permits, sell permits, charge the \$10.00 fee imposed for electronics and refrigerant evacuation. As of April 25, 2016 there have been one hundred twenty permits sold. Last year during the same time period there were forty five sold. New signs are posted at the Transfer Station reminding residents to purchase a permit.

Councilmember Chard asked about the Oil/Water separator at the Highway Department. Supervisor Lightfoote said it is completed. He will check with Superintendent Ayers to make sure it is in compliance with DEC requirements.

c. Zoning – written report on file. Councilmember Malcolm asked Zoning/Code Enforcement Officer Freida about the construction business on Route 364. The business was in a district that did not allow it. Officer Freida said the business owner is complying. He bought property in Middlesex, NY and has moved his construction equipment out of Gorham. He has replenished the gravel area with grass.

Officer Freida said the Zoning Office has experienced the usual increase in building permits for this time of year.

Officer Freida is working on code violations Town wide. He has compiled a list of properties with vacant or "zombie homes", most of which are in foreclosure. He is sending letters to owners, banks and mortgage companies regarding violations to the Town property maintenance code.

d. Assessor – written report on file. Assessor Mineo supplied the Town Board with a spreadsheet listing towns in Ontario County that have opted in or out of the Solar Wind Energy Exemption Law. It is informational only so the Board can decide in the future if they want to act on it.

e. Town Clerk – written report on file.

f. Supervisor – no report on file. Supervisor Lightfoote thanked the staff and board for all their efforts while he was out for surgery.

On the motion by Councilmember Malcolm, seconded by Councilmember Chard, the reports of Town Officials were approved. Motion carried unanimously. (4-0)

036-2016

6. Business:

a. Lehigh Valley Snowmobile Riders – Mr. and Mrs. Roger Spafford and Joe Gray from the Lehigh Valley Snow-Riders Snowmobile Club addressed the Board seeking permission from landowners and the Town of Gorham for a snowmobile

trail. The club is asking for permission from landowners to connect to the current trail from Yates County. The landowners are allowing the local club seasonal use of a specific portion of their property. The club is looking for Town support in hopes of becoming a NY State funded trail. Jeff North, a Town of Gorham resident, is helping coordinate the club's efforts along with Deputy John Peck from the Ontario County Sheriff's Department. Deputy Peck said the Sheriff's Department will concentrate their efforts to be on the trails to make sure riders are where they should be on the trails. The Sheriff's Department responds to any landowner complaints. Officer Peck said he has been approached by Ontario County Stop DWI coordinator about providing resources to the Club.

The club assumes responsibility for the condition of the trail ensuring proper signage is posted, such as stop signs, railroad crossings, etc. The Club is required to maintain the trails as if it were a State Funded Trail System.

The Board asked several questions regarding insurance requirements. The Club is covered under NY State Snowmobile Association statewide trail liability insurance policy. Councilmember Chard asked for a list of landowners in the Town of Gorham that have given permission. The Club supplied copies of signed agreements from all but one landowner, they currently have a verbal agreement and are waiting on the owner's signed consent. The Club has applied to Ontario County Planning Department for approval. The County would like to know the Club has approval from local municipalities. Mr. Spafford supplied the Board with letters of approval from several municipalities in Ontario County.

On the motion by Councilmember Chard, seconded by Councilmember Case, to allow a snowmobile trail maintained by Lehigh Valley Snow-Riders through Gorham NY pending written approval from each landowner in the Town of Gorham. Motion carried unanimously. (4-0)

037-2016

b. Reserve Fund Review – Bookkeeper Marilyn Boothe put together a spreadsheet of the nine Reserve Funds the Town currently has. Listing when the accounts were established, the account balances, account expenditures and what the account is funded by. Mrs. Boothe explained the general provisions for each Reserve Fund and Capital Project Fund. Mrs. Boothe researched the referendum requirements for establishing and expending from the Reserve Funds.

Mrs. Boothe also provided the board with quotation spreadsheets for a new fuel system upgrade. The Board discussed the quotes. Supervisor Lightfoote suggested the Board table a decision until the next meeting to get input from the Highway Superintendent.

c. Transfer Station Petty Cash Fund – Funds of \$100.00 were established for the Transfer Station to make change for Permits, and for the new fees implemented for electronics and refrigerant evacuations.

On the motion by Councilmember Case, seconded by Councilmember Chard, to establish a \$100.00 petty cash fund for the Transfer Station. Motion carried unanimously. (4-0)

038-2016

d. Zoning Law Changes – Zoning Officer Freida said the Zoning Code Changes are finally written. Officer Freida will email copies to the Town Board.

Zoning Officer Freida requested a Workshop Meeting to review the changes to the Zoning Codes. The Board agreed to hold a special workshop meeting in June.

Zoning Officer Freida said Pelican Point Marina has filed a formal application to re-zone two lots from R-1 residential and re-zone it to General Business.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, to send the application from Pelican Point Marina for re-zoning to the Town Planning Board for review. Motion carried unanimously. (4-0)

039-2016

e. Budget Transfer – On the motion by Councilmember Malcolm, seconded by Councilmember Chard, the following budget transfer was approved for highway radios. \$17,500.00 from DB511 to DB5130.2 Motion carried unanimously. (4-0).

040-2016

f. County Road 1 Park – The Board had a brief discussion to inform our newest Board member, Jake Chard, the plans for the County Road #1 Park.

7. Executive Session – On the motion by Councilmember Malcolm, seconded by Councilmember Case, the Board entered into executive session at 9:21pm to discuss litigation. No action was taken in executive session.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, the Board returned to regular session at 9:45pm.

8. Privilege of the Floor – none requested

9. Set Next Meeting Date – The Board will hold a Special Workshop Meeting on Wednesday June 1st, 2016 at 7:00pm at the Gorham Town Hall.

The next Regular Town Board Meeting will be held on Wednesday June 8th, 2016 7:00pm at Gorham Town Hall.

10. Adjournment - With no further business, on the motion by Councilmember Malcolm, seconded by Councilmember Chard, the meeting was adjourned at 9:49pm.

Respectfully submitted,

Darby Perrotte
Town Clerk