

**MINUTES  
REGULAR MEETING and PUBLIC HEARING  
GORHAM TOWN BOARD  
FEBRUARY 10, 2016**

The Gorham Town Board held a regular meeting and public hearing on Wednesday, February 10, 2016 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Lightfoote, Councilmembers; Glitch, Case, Malcolm and Chard. Highway Superintendent Ayers, Chief Operator Water/Wastewater Plants Coston, Code Enforcement Officer Freida, Assessor Mineo, and Town Clerk Perrotte. Other guests in attendance; Don & Barb Christmas.

1. Call to Order/Pledge to the Flag:
2. Privilege of the Floor – none requested
3. Public Hearing – Local Law #1 Local Law – Local Law to override the tax levy limit for the 2017 budget year. The legal notice as it appeared in the official newspaper of the Town was read, the public hearing was opened. There were no comments from the public, the public hearing was closed.
4. Approval of Minutes – 1/13/16 Meeting. On the motion by Councilmember Glitch, seconded by Councilmember Case, the 1/13/16 Organizational and Regular Meeting minutes were approved as submitted. Motion carried unanimously. (5-0)  
**008-2016**

5. Audit of Bills:

Abstract #2

A	15-52	\$51,856.04
B	21-49	554.81
SL	16-50	1,185.66
DB	6-23	64,547.56
SW1	9-29	14,528.28
SS	3-11	5,146.06

On the motion by Councilmember Case, seconded by Councilmember Malcolm, the bills were approved for payment. Motion carried unanimously. (5-0)

**009-2016**

6. Reports of Town Officials-

a. Water/Wastewater Plants - written report on file. Supervisor Lightfoote asked Chief Operator Coston if the Water Plant is starting to lose efficiency on the

pumps. Mr. Coston said "a little bit, the best day is the day they are installed and it keeps going down from there. In a year or two we should look at upgrading again."

b. Highway Superintendent – written report on file. Superintendent Ayers said there is an issue with their main loader. Supervisor Lightfoote and Superintendent Ayers negotiated a price of \$24,900.00 to have the loader fixed with a re-manufactured motor that would come with a three year warranty.

On the motion by Councilmember Glitch, seconded by Councilmember Case, to approve repairs to the Volvo, not to exceed \$30,000.00. If costs exceeds \$30,000 for unseen repairs Supervisor Lightfoote has the authority to expend funds up to \$5,000.00 more. Motion carried unanimously. (5-0)

**010-2016**

Councilmember Malcolm asked if we ran an ad to hire a new person at the Transfer Station. Supervisor Lightfoote said no he is waiting to hear back from the County regarding civil service requirements for the position. Superintendent Ayers said the new lights are installed at the Highway Department. He also informed the Board there is a leak in the salt storage barn. He anticipates needing to repair the roof.

c. Zoning – written report on file. Zoning Officer Freida gave the Board the action worksheets of the updated Ontario County Multi-Jurisdictional All Hazard Mitigation Plan.

On the motion by Councilmember Glitch, seconded by Councilmember Chard, the following resolution was adopted. Motion carried unanimously (5-0)

**011-2016**

**WHEREAS**, the Town of Gorham is participating in the update of the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan, and

**WHEREAS**, said update shall include steps for implementation to occur in the Town of Gorham as described in the draft action worksheets presented to the Town Board, and

**WHEREAS**, the Town Board has reviewed the draft action worksheets and determined that the described actions are necessary to reduce the potential for negative impacts from future flooding and other likely disasters, and now therefore be it,

**RESOLVED**, that the Town Board hereby accepts the draft action sheets, and determines that they are suitable for inclusion in the updated Ontario County Multi-Jurisdictional All Hazard Mitigation Plan.

- d. Assessor –no report on file. Assessor Mineo said she has been collecting exemptions and processing sales as usual.
- e. Town Clerk – written report on file.
- f. Supervisor – no report on file.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, the reports of Town Officials were approved. Motion carried unanimously. (5-0)  
**012-2016**

7. Business:

- a. Local Law #1 of 2016 - Local Law to override the tax levy limit for 2017 budget year.

On the motion by Councilmember Glitch, seconded by Councilmember Case the following resolutions, authorizing adoption of Local Law # 1 2016, were approved. Motion carried unanimously. (5-0)

**013-2016**

**RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD OF THE TOWN OF GORHAM OF LOCAL LAW NO. 1 OF 2016**

**WHEREAS**, a resolution was duly adopted by the Town Board of the Town of Gorham for a public hearing to be held by said Town Board on February 10, 2016, at 7:00 p.m. at Gorham Town Hall, 4736 South Street, Gorham, New York, to hear all interested parties on a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Town of Gorham, on January 24,2016 and all other notices required by law to be given were properly served, posted or given; and

**WHEREAS**, said public hearing was duly held on February, 2016, at 7:00 p.m. at the Gorham Town Hall, 4736 South Street, Gorham, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

**WHEREAS**, the Town Board of the Town of Gorham, after due deliberation, finds it in the best interest of the Town of Gorham to adopt said Local Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Gorham hereby adopts said Local Law No. 1 of 2016, entitled, "A local law to override the tax levy limit for 2017 established in General Municipal Law §3-c", a copy of which is attached hereto and made a part of this resolution, and be it further

**RESOLVED**, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Gorham, and to give due notice of the adoption of said local law to the Secretary of State of New York.

### **RESOLUTION**

**WHEREAS**, the Town Board of the Town of Gorham is the governing body of the special districts and/or fire protection districts set forth in the Schedule attached hereto and made a part hereof; and

**WHEREAS**, it is the intent of this resolution to override the limit on the amount of real property taxes that may be levied by the Town of Gorham, on behalf of the aforesaid special districts and/or fire protection districts, pursuant to General Municipal Law §3-c, and to allow the Town of Gorham, on behalf of the aforesaid special districts and/or fire protection districts, to adopt a budget for the fiscal year 2017 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c; and

**WHEREAS**, this resolution is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the tax levy limit for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Gorham, County of Ontario, is hereby authorized to adopt a budget for the fiscal year 2017 on behalf of the special districts and/or fire protection districts set forth in the Schedule attached hereto and made a part hereof that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

b. Website Update – The Town of Gorham's new website is ready to go live and should be available in the next week!

c. Phone System Update - Supervisor Lightfoote is working with Time Warner and Frontier Communications on prices for a new phone system at the Town Hall. Councilmember Glitch asked Supervisor Lightfoote to get a solid price from Time Warner before moving forward. Supervisor Lightfoote will have that at the next meeting.

d. Zoning Board of Appeals Appointment – With recommendation from Supervisor Lightfoote, the Gorham Town Board appointed Emily Hoover as an alternate Member to the Zoning Board of Appeals.

On the motion by Councilmember Chard, seconded by Councilmember Malcolm. To appoint Emily Hoover as an alternate ZBA member, term 2/2016-12/2022. Motion carried unanimously. (5-0)

e. Standard Workday and Reporting Resolutions – On the motion by Councilmember Glitch, seconded by Councilmember Case, the following resolutions were approved. A corrected SWR Resolution from September 2014 and a current SWR Resolution for 2016. Motion carried unanimously. (5-0)



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

**Standard Work Day and Reporting Resolution  
for Elected and Appointed Officials**

RS 2417-A  
(Rev. 3/14)

BE IT RESOLVED, that the TOWN OF GORHAM / 30437 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
Town Clerk	6	Darcy Perrotte	5311	6014487-8	<input type="checkbox"/>	6/13-12/17	N	FD	<input type="checkbox"/>
<b>Appointed Officials</b>									
Assessor	6	Erna Miras	10598	4119481-0	<input type="checkbox"/>	1/13-12/19	Y		<input type="checkbox"/>
Zoning Officer	8	Gordon Frade	7892	3905873-0	<input type="checkbox"/>	1/13-12/13	Y		<input type="checkbox"/>
Plant Clerk	6	Parvate Dombay	8502	3924083-0	<input type="checkbox"/>	1/13-12/13	N	3.2	<input type="checkbox"/>

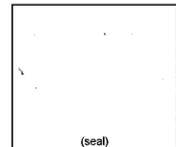
**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, Darcy Perrotte secretary/clerk of the governing board of the Town of Gorham of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 10th day of February, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Gorham on this 10th day of February, 2016.

Affidavit of Posting: I, Darcy Perrotte being duly sworn, deposes and says that the posting of the Resolution began on 2/11/16 and continued for at least 30 days. That the Resolution was available to the public on the

- Employer's website at \_\_\_\_\_
- Official sign board at Town of Gorham Post Office
- Main entrance secretary or clerk's office at Town Hall, Town of Gorham







Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

## Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A  
(Rev. 3/14)

BE IT RESOLVED, that the TOWN OF GORHAM (Name of Employer) 130427 (Location Code) hereby establishes the following standard work days for these titles and

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
Town Justice	6	Christine Ayo	3603	4054545-1	<input type="checkbox"/>	1/16-12/17	N	2.4	<input type="checkbox"/>
Supervisor	7.5	Frederick Lightfoot	8313	04104400-9	<input type="checkbox"/>	1/2016-12/17	N	15	<input type="checkbox"/>
Town Collector	6	Susan Varner	0595	2637033-6	<input type="checkbox"/>	1/2014-12/17	N		<input checked="" type="checkbox"/>
<b>Appointed Officials</b>									
Post Office Clerk	6	Tammy Hallings	1581	43541676-1	<input type="checkbox"/>	1/16-12/16	N		<input checked="" type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Darby Perrotte (Name of secretary or clerk), secretary/clerk of the governing board of the Town of Gorham (Name of Employer) of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 10<sup>th</sup> day of February, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Gorham (Name of Employer) on this 10<sup>th</sup> day of February, 2016.  
(Signature of the secretary or clerk)

Affidavit of Posting: I, Darby Perrotte (Name of secretary or clerk), being duly sworn, deposes and says that the posting of the Resolution began on 2/11/16 (Date) and continued for at least 30 days. That the Resolution was available to the public on the

- Employer's website at \_\_\_\_\_
- Official sign board at Town of Gorham Post Office
- Main entrance secretary or clerk's office at Town Hall Town of Gorham



Page 1 of 1 (for additional rows, attach a RS2417-B form).

8. Other - Congressman Tom Reed will hold a Town Hall Meeting here at the Gorham Town Hall on February 20<sup>th</sup> 2016 at 1:30pm, all are welcome.

9. Privilege of the Floor – none requested

10. Set Next Meeting Date – The next regular Town Board meeting will be held March 9, 2016 at 7:00pm at the Gorham Town Hall.

11. Adjournment: With no further business, on the motion by Councilmember Malcolm, seconded by Councilmember Glitch, the meeting was adjourned at 8:20pm.

Respectfully submitted,

Darby Perrotte  
Town Clerk