

AGENDA  
REGULAR MEETING  
THE GORHAM TOWN BOARD  
April 17, 2024 **7:00 PM**

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor
3. Approval of Minutes - 3/20/24 Regular Meeting & Public Hearing Minutes  
3/25/24 Special Meeting Minutes
4. Reports of Town Officials -
  - a. Water/Wastewater Chief Operator
  - b. Highway Superintendent
  - c. Zoning
  - d. Assessor
  - e. Tax Collector
  - f. Town Clerk
  - g. Supervisor
5. Approve Reports -
6. Audit/Approval of Bills -
7. Business –
  - a. Adopt Resolution Authorizing BPD, Inc. as Municipal Advisor to the Town of Gorham
  - b. Adopt Standard Workday Reporting Resolution for Elected Officials
  - c. Adopt Resolution Authorizing Free Stone Day
  - d. Adopt Resolution Calling a Public Hearing for Town Solar Law
  - e. Adopt Resolution Authorizing WWTP Change Order
  - f. Adopt Resolution Calling a Public Hearing for 202-b for WTP Project
  - g. Adopt Resolution for yearly Cooperative Natural Gas Bid
9. Set Next Meeting Date – May 15, 2024 Regular Meeting & Public Hearing  
7:00pm at the Gorham Town Hall
10. Privilege of the Floor -
11. Adjournment

**Town of Gorham**  
**A/P Abstract from 3/21/2024 to 4/17/2024**

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
<b>ADAMS &amp; LECLAIR</b> 1200 BAUSCH ROCHESTER, NY	3/31/2024	4105	12,507	ASSESSOR - MATTER 1018.017	AA.1355.400.000	150.00		
	3/31/2024	4106		ASSESSORS MATTER 1018.021	AA.1355.400.000	360.00		
	3/31/2024	4155		TOWN PERSONNEL MATTER	AA.1420.400.000	12,768.94		
<b>ADAMS &amp; LECLAIR Total</b>						<u>13,278.94</u>		
<b>ADMAR SUPPLY CO INC</b> 1950 BRIGHTON ROCHESTER, NY	4/02/2024	2013164	12,433	CHAINS AW MAINT	SW.8320.400.001	162.97		
<b>ADMAR SUPPLY CO INC Total</b>						<u>162.97</u>		
<b>ASSOCIATION OF TOWNS</b> 150 STATE ALBANY, NY	4/12/2024	2024TFS	12,439	TOWN FINANCE SCHOOL 2 ATTENDEES:	AA.1310.400.000	200.00		
	4/12/2024	2024TFS		TOWN FINANCE SCHOOL 2 ATTENDEES:	AA.1220.400.000	200.00		
<b>ASSOCIATION OF TOWNS Total</b>						<u>400.00</u>		
<b>AYERS, CALEB</b> 4524 COUNTY CANANDAIGUA,	4/15/2024	77760175035	12,510	CLOTHING REIMBURSEMENT	SW.9089.800.001	82.79		
<b>AYERS, CALEB Total</b>						<u>82.79</u>		
<b>BENEFACOR FUNDING CORP</b> PO BOX 6241 DENVER, CO	3/26/2024	2402512	12,359	SAMPLES	SS.8130.400.000	117.72		
<b>BENEFACOR FUNDING CORP Total</b>						<u>117.72</u>		
<b>BERNARD P. DONEGAN, INC</b> 345 WOODCLIFF FAIRPORT, NY	3/24/2024	3.2024	12,421	MARCH 2024 SERVICES	HH.0200.000.103	945.25		
	3/24/2024	3.2024		MARCH 2024 SERVICES	HH.0200.000.105	547.25		
<b>BERNARD P. DONEGAN, INC Total</b>						<u>1,492.50</u>		
<b>CANANDAIGUA DRIVING SCHOOL</b> 6070 COLLETT RD FARMINGTON, NY	3/26/2024	MICHAYRE	12,370	CDL TRAINING PROGRAM	AA.8160.400.000	3,995.00		
<b>CANANDAIGUA DRIVING SCHOOL Total</b>						<u>3,995.00</u>		

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<b>CHARTER COMMUNICATIONS</b>			12,498				
POB 223085							
PITTSBURGH, PA							
	4/01/2024	121308201040124	TOWN HALL PHONE SERVICE	AA.1620.400.000	1,028.14		
	4/01/2024	141745201040124	TOWN HALL INTERNET SERVICE	AA.1620.400.000	149.98		
	4/07/2024	142493301040724	WATR PLANT PHONE & INTERNET	SW.8310.400.001	245.89		
					<u>1,424.01</u>		
<b><u>CHARTER COMMUNICATIONS Total</u></b>							
<b>CHEMICAL DISTRIBUTORS INC</b>			12,429				
80 METCALFE ST							
BUFFALO, NY							
	4/02/2024	468389	36 50# DIATOMACEOUS EARTH	SW.8320.400.001	2,343.00		
	4/03/2024	623565	CHLORINE	SW.8320.400.001	1,053.00		
	4/03/2024	623566	CHLORINE CYLINDER RETURN	SW.8320.400.001	-200.00		
					<u>3,196.00</u>		
<b><u>CHEMICAL DISTRIBUTORS INC Total</u></b>							
<b>CINTAS</b>			12,386				
PO BOX 631025							
CINCINNATI, OH							
	3/26/2024	9265017134	EYEWASH SERVICE AGREEMENT	DB.5142.400.000	100.00		
					<u>100.00</u>		
<b><u>CINTAS Total</u></b>							
<b>COLACINO INDUSTRIES</b>			12,363				
126 HARRISON ST							
NEWARK, NY							
	4/01/2024	60979	SCADA SYSTEM 5.2024	SW.8340.400.001	475.00		
					<u>475.00</u>		
<b><u>COLACINO INDUSTRIES Total</u></b>							
<b>CONCORD ELECTRIC CORP.</b>			12,411				
305 PINEWILD							
ROCHESTER, NY							
	4/03/2024	4.3.2024	WWTP IMPROVEMENT PROJECT	HH.8130.200.103	4,392.80		
					<u>4,392.80</u>		
<b><u>CONCORD ELECTRIC CORP. Total</u></b>							
<b>CONSTELLATION NEW ENERGY INC</b>			12,496				
PO BOX 4640							
CAROL STREAM, IL							
	3/25/2024	67978120501	3392 LAKE TO LAKE RD	SW.8340.400.001	325.30		
	3/29/2024	202658446-18	4683 KEARNEY RD	SS.8120.400.000	20.55		
	4/01/2024	4.1.2024	STREET LIGHTING	SL.5182.400.000	38.71		
	4/01/2024	4.2024	HIGHWAY ELECTRIC	AA.5182.400.000	392.87		
	4/01/2024	4.2024	BOCES LIGHTING4.2024	AA.5182.400.000	1.28		
	4/01/2024	4.2024	AT LARGE STREET LIGHTING	AA.5182.400.000	15.78		
	4/02/2024	202658446-5	NEAR 4651 STATE ROUTE 245 LIFT STA 4	SS.8120.400.000	32.15		
	4/02/2024	202658446-8	4683 KEARNEY RD &	SS.8120.400.000	87.84		
	4/02/2024	202658446-9	4614A STATE ROUTE 245 &	SS.8120.400.000	0.86		
	4/02/2024	68035878601	4683 KEARNEY RD	SS.8120.400.000	294.01		
					<u>1,209.35</u>		
<b><u>CONSTELLATION NEW ENERGY INC Total</u></b>							

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CP WARD INC. 100 WEST RIVER SCOTTSDALE, NY	4/03/2024	4.03.2024	12,413	WWTP PROJECT	HH.8130.200.103	144,233.75		
<u>CP WARD INC. Total</u>						<u>144,233.75</u>		
CUMMINGS, SUSAN 1193 COUNTY PHELPS, NY	4/10/2024 4/10/2024	4.10.2024 4.10.2024	12,472	MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT	AA.1310.400.000 AA.1310.400.000	12.97 16.88		
<u>CUMMINGS, SUSAN Total</u>						<u>29.85</u>		
CYNCON EQUIPMENT INC PO BOX 30 RUSH, NY 14543	4/11/2024	58777	12,473	MOWER BLADES AND BOLTS	DB.5130.400.000	463.28		
<u>CYNCON EQUIPMENT INC Total</u>						<u>463.28</u>		
DSD WEBWORKS 2810 NE 24TH PORTLAND, OR	4/08/2024	2439	12,357	DOMAIN REGISTRATION - 2 YEARS	AA.1620.400.000	80.00		
<u>DSD WEBWORKS Total</u>						<u>80.00</u>		
EFPR SOLUTIONS 100 S. Clinton Ave ROCHESTER, NY	3/31/2023	336626	12,407	MARCH 2023 BILLING	AA.1310.400.000	5,361.67		
<u>EFPR SOLUTIONS Total</u>						<u>5,361.67</u>		
ELAN FINANCIAL SERVICES PO BOX 790408 STLOUIS, MO	3/02/2024 3/02/2024 3/13/2024 3/28/2024 3/31/2024 3/31/2024 3/31/2024 3/31/2024 3/31/2024 4/01/2024 4/10/2024	2633 8853 3851 4294 3.31.2024 3.31.2024 3.31.2024 3.31.2024 3.31.2024 042024 4.2024	12,462	ZOOM - MARCH FILE CABINET FOR VOUCHERS MAIL SORTER FOR COLOR PAPER SAFELITE/WINDSHEILD CEO WATER DEPT WWWT TESTING WATER DEPT 6 BOXES OF GLOVES AUTO WASH - UNLIMITED WATER DEPT FLWWC AUTO WASH - UNLIMITED ZOOM, AUTH PERSONNEL SIGN FOR EASTON PARK SET-UP SUPPLIES	AA.1620.400.000 AA.1620.400.000 AA.1410.400.000 BB.8010.400.000 SS.8110.400.000 SS.8130.400.000 SS.8130.400.000 SW.8310.400.001 SW.8310.400.001 AA.1620.400.000 AA.7110.400.000	25.99 169.99 66.61 250.00 112.00 71.94 14.50 35.00 14.50 68.71 1,417.85		
<u>ELAN FINANCIAL SERVICES Total</u>						<u>2,247.09</u>		

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<b>EMPIRE NATURAL GAS CORPORATION</b>			12,493					
173 AIRPORT								
GREENE, NY	4/01/2024	285508		4285 E LAKE ROAD	SW.8320.400.001	103.69		
	4/01/2024	285957		4736 SOUTH STREET	AA.1620.400.000	83.75		
				<b>EMPIRE NATURAL GAS CORPORATION Total</b>		<b>187.44</b>		
<b>ESI</b>			12,471					
L-4412 GW2W10								
COLUMBUS, OH	4/15/2024	3332		YEARLY MEMBERSHIP - EAS	AA.1990.400.000	535.68		
				<b>ESI Total</b>		<b>535.68</b>		
<b>ETCHINGS BY MIKE</b>			12,397					
4431 TREASURE								
CANANDAIGUA,	3/28/2024	03282024		SIGNS AT TRANSFER STATION	AA.8160.400.000	375.00		
				<b>ETCHINGS BY MIKE Total</b>		<b>375.00</b>		
<b>EXCELLUS BLUE CROSS BLUE SHIEL</b>			12,353					
PO BOX 5266								
BINGHAMTON, NY	3/16/2024	38485937		DENTAL 4.2024	AA.9060.800.000	67.80	0012747	3/21/2024
	3/16/2024	38485937		DENTAL 4.2024	BB.9060.800.000	220.58	0012747	3/21/2024
	3/16/2024	38485937		DENTAL 4.2024	DB.9060.800.000	178.09	0012747	3/21/2024
	3/16/2024	38485937		DENTAL 4.2024	SS.9060.800.000	9.10	0012747	3/21/2024
	3/16/2024	38485937		DENTAL 4.2024	SW.9060.800.001	136.54	0012747	3/21/2024
	4/11/2024	38685798		MEDICAL INS 5.2024	SW.9060.800.001	4,882.96		
	4/11/2024	38685798		MEDICAL INS 5.2024	SS.9060.800.000	970.43		
	4/11/2024	38685798		MEDICAL INS 5.2024	DB.9060.800.000	10,842.37		
	4/11/2024	38685798		MEDICAL INS 5.2024	BB.9060.800.000	4,042.66		
	4/11/2024	38685798		MEDICAL INS 5.2024	AA.9060.800.000	3,953.61		
				<b>EXCELLUS BLUE CROSS BLUE SHIEL Total</b>		<b>25,304.14</b>		
<b>F.W. WEBB</b>			12,420					
160 MIDDLESEX								
BEDFORD, MA	3/21/2024	84839197-2		WTR MTR ADPT KIT (6)	SW.8340.400.001	268.50		
	4/04/2024	85098137		RPR CLMP 8X24"	SW.8340.400.001	661.00		
	4/11/2024	85246624		GSKT WTR MTR CPLG	SW.8340.400.001	104.00		
				<b>F.W. WEBB Total</b>		<b>1,033.50</b>		
<b>FINGER LAKES FIRE EXT</b>			12,469					
PO BOX 181								
PHELPS, NY	3/26/2024	0053696		INSTALL EXTINGUISHER AT EASTON PARK	AA.7110.400.000	172.90		
				<b>FINGER LAKES FIRE EXT Total</b>		<b>172.90</b>		

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<b>FINGER LAKES TIMES</b> PO BOX 393 GENEVA, NY	3/26/2024	613257	12,465	LOCAL LAW #1 LEGAL NOTICE	AA.1410.400.000	46.94		
<b><u>FINGER LAKES TIMES Total</u></b>								
			12,406			46.94		
<b>FRONTIER w</b> PO BOX 740407 Cincinnati, OH	3/25/2024	4.2024	12,430	TRANSFER STATION PHONE	AA.8160.400.000	52.68	0012802	4/12/2024
	3/25/2024	4.2024		HIGHWAY PHONE AND INTERNET	AA.5132.400.000	182.03	0012802	4/12/2024
	3/25/2024	4.2024		WWTP PHONE AND INTERNET	SS.8110.400.000	136.46	0012802	4/12/2024
	3/25/2024	4.2024		WTP PHONE AND INTERNET	SW.8310.400.001	75.78	0012802	4/12/2024
<b><u>FRONTIER w Total</u></b>								
						446.95		
<b>GRAFF LAW OFFICE, PLLC</b> PO BOX 604 CLIFTON	4/04/2024	851	12,378	DEER RUN, BERO SUBDIVISION MATTERS	AA.1420.400.000	1,209.00		
	4/04/2024	852		WATER AND SEWER PROJECTS	AA.1420.400.000	540.00		
<b><u>GRAFF LAW OFFICE, PLLC Total</u></b>								
						1,749.00		
<b>HEIDELBERG MATERIALS</b> 15620 CHICAGO, IL	3/12/2024	4439756 +	12,379	FINE & #2 CRUSHER RUN	DB.5110.400.000	8,036.17		
<b><u>HEIDELBERG MATERIALS Total</u></b>								
						8,036.17		
<b>HOMETOWN ENERGY CO.</b> 2300 MILO MILL PENN YAN, NY	3/29/2024	595838	12,501	550 GALLONS OF GAS	DB.5142.400.000	1,883.09		
<b><u>HOMETOWN ENERGY CO. Total</u></b>								
						1,883.09		
<b>IMPACT EARTH</b> 55 DARTFORD ROCHESTER, NY	2/15/2024	5335	12,387	ORGANICS PICK UP	AA.8160.400.000	280.00		
	4/04/2024	5434		ORGANICS PICK UP SERVICE	AA.8160.400.000	224.00		
<b><u>IMPACT EARTH Total</u></b>								
						504.00		
<b>JC SUPPLY PRODUCTS</b> P.O. BOX 938445 MARGATE, FL	3/12/2024	03-1889	12,387	SALT (GREEN FIRE)	DB.5142.400.000	907.19		
<b><u>JC SUPPLY PRODUCTS Total</u></b>								
						907.19		

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<b>JOHN W. DANSFORTH COMPANY</b> 300 COLVIN TONAWANDA, NY	4/03/2024	4.03.2024	12,414	WWTP PROJECT - HVAC	HH.8130.200.103	34,052.75		
<b><u>JOHN W. DANSFORTH COMPANY Total</u></b>								
<b>KEYSER COMPUTER SERVICES</b> 5795 OATFIELD FARMINGTON, NY	4/14/2024	14188	12,508	MICROSOFT 365 AND BACKUP 365	AA.1620.400.000	129.85		
	4/14/2024	14188		MICROSOFT 365 AND BACKUP 365	AA.1410.400.000	129.86		
	4/14/2024	14188		MICROSOFT 365 AND BACKUP 365	AA.1355.400.000	129.86		
	4/14/2024	14188		MICROSOFT 365 AND BACKUP 365	AA.5132.400.000	64.93		
<b><u>KEYSER COMPUTER SERVICES Total</u></b>								
<b>KIMBALL MIDWEST</b> DEPT. L-2780 COLUMBUS, OHIO	4/03/2024	102078981	12,390	100 BOLTS	DB.5130.400.000	31.00		
<b><u>KIMBALL MIDWEST Total</u></b>								
<b>LAKE2LAKE CONTRACTING INC.</b> 3274 LAKE TO STANLEY, NY	4/01/2024	2828925271	12,440	EASTON PARK-CARPENTRY WORK	AA.7110.400.000	675.00		
<b><u>LAKE2LAKE CONTRACTING INC. Total</u></b>								
<b>LANDPRO EQUIPMENT</b> 4751 COUNTY RD HALL, NY 14463	4/10/2024	2900089	12,394	HYD END	DB.5130.400.000	10.20		
<b><u>LANDPRO EQUIPMENT Total</u></b>								
<b>LOWE'S WATER ACCT</b> PO BOX 669824 DALLAS, TX	3/21/2024	301150455	12,369	SUPPLIES FOR WATER PLANT -	SW.8320.400.001	93.80		
<b><u>LOWE'S WATER ACCT Total</u></b>								
<b>LOWES GENERAL ACCT</b> PO BOX 669821 DALLAS, TX	3/15/2024	4.2024	12,401	EASTON PARK SUPPLIES	AA.7110.400.000	894.96		
	4/01/2024	4.2024		TOWN HALL SUPPLIES	AA.1620.400.000	222.55		
	4/10/2024	4.2024		MINI BLIND FOR TRANSFER STATION	AA.8160.400.000	6.16		
<b><u>LOWES GENERAL ACCT Total</u></b>								
						<b>34,052.75</b>		
						<b>31.00</b>		
						<b>675.00</b>		
						<b>10.20</b>		
						<b>93.80</b>		
						<b>894.96</b>		
						<b>222.55</b>		
						<b>6.16</b>		
						<b>1,123.67</b>		

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<b>LYONS NATIONAL BANK Z</b>			12,434					
PO BOX 351								
GENEVA, NY								
	4/10/2024	4.2024		BLINK CAMERA SUBSCRIPTION	DB.5130.400.000	107.50		
	4/10/2024	4.2024		ONSTAR SUBSCRIPTION	DB.5130.400.000	20.00		
	4/10/2024	4.2024		LOWES WATER AND PAPER TOWELS	DB.5130.400.000	75.21		
	4/10/2024	4.2024		DOOR DASH - REIMBURSED BY HWY	DB.5110.400.000	160.32		
	4/10/2024	4.2024		DOOR DASH - REIMBURSED BY HWY	DB.5110.400.000	17.02		
	4/10/2024	4.2024		CREDIT TO BRING STATEMENT INTO	DB.5110.400.000	-101.00		
						<b>279.05</b>		
<b>LYONS NATIONAL BANK Z Total</b>								
<b>MARTIN'S OUTDOOR POWER EQUIP</b>			12,385					
POB 467								
GENEVA, NY	4/02/2024	286712		CHAINSAW BLADE & CHAIN	DB.5140.400.000	67.98		
						<b>67.98</b>		
<b>MARTIN'S OUTDOOR POWER EQUIP Total</b>								
<b>MIKE O FROM GENEVA LLC</b>			12,384					
3510 SUTTON								
GENEVA, NY	3/19/2024	2161		SERVICE CALL TRUCK #5	DB.5142.400.000	125.00		
						<b>125.00</b>		
<b>MIKE O FROM GENEVA LLC Total</b>								
<b>MITY LITE INC</b>			12,402					
PO BOX 732698								
DALLAS , TX	3/21/2024	00172675		2 LONG TABLES & 50 CHAIRS	AA.7110.400.000	664.00		
	3/21/2024	00172675		2 LONG TABLES & 50 CHAIRS	AA.7110.400.000	3,914.00		
						<b>4,578.00</b>		
<b>MITY LITE INC Total</b>								
<b>MONROE TRACTOR</b>			12,388					
PO BOX 370								
HENRIETTA, NY	3/24/2024	PG7823		HYD HOSE TRUCK #11	DB.5142.400.000	112.43		
						<b>112.43</b>		
<b>MONROE TRACTOR Total</b>								
<b>MOORE PRINTING</b>			12,400					
9 COY STREET								
CANANDAIGUA,	3/11/2024	11557		TOWN SUPERVISOR BUSINESS CARDS	AA.1220.400.000	38.00		
	3/21/2024	11611		#10 WINDOW ENVELOPES	AA.1620.400.000	140.00		
						<b>178.00</b>		
<b>MOORE PRINTING Total</b>								
<b>MRB GROUP</b>			12,426					
145 CULVER								
ROCHESTER, NY	3/15/2024	55082		3.2024 WATER SYSTEM IMPROVEMENTS	HH.1440.200.105	900.00		
	3/15/2024	55084		3.2024 WTP IMPROVEMENTS	HH.1440.200.105	5,985.00		





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<b>OFFICE OF THE STATE COMPTROLLER</b>						
JUSTICE FUND						
ALBANY, NY						
	3/18/2024	3233320-2024-02-	AA.2610.000.000	1,076.00		
		<b>OFFICE OF THE STATE COMPTROLLER Total</b>		<b>1,076.00</b>		
<b>ONTARIO COUNTY SEWER</b>						
2962 COUNTY						
CANANDAIGUA,	3/20/2024	17862	AA.7110.400.000	96.25		
	3/31/2024	3.2024	SW.8320.400.001	192.50		
		<b>ONTARIO COUNTY SEWER Total</b>		<b>288.75</b>		
<b>ONTARIO COUNTY LANDFILL</b>						
PO BOX 1372						
WILLISTON, VT						
	3/11/2024	720870	AA.8160.400.000	1,056.13		
	3/18/2024	720929	AA.8160.400.000	880.66		
	3/25/2024	720985	AA.8160.400.000	1,034.10		
	4/01/2024	721039	AA.8160.400.000	844.49		
		<b>ONTARIO COUNTY LANDFILL Total</b>		<b>3,815.38</b>		
<b>PIERCE, PHILIP</b>						
4231 SOUTH						
STANLEY, NY	4/17/2024	4.17.2024	SW.9089.800.001	159.37		
		<b>PIERCE, PHILIP Total</b>		<b>159.37</b>		
<b>PITNEY BOWES BANK INC. RESERVE</b>						
PO BOX 981023						
BOSTON, MA	3/31/2024	3.2024	SW.8310.400.001	537.03	0012801	4/04/2024
		<b>NYSEG Total</b>		<b>5,399.23</b>		

# Town of Gorham

## A/P Abstract from 3/21/2024 to 4/17/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	3/31/2024	3.2024		POSTAGE REPLENISHMENT	AA.1670.400.000	92.24	0012801	4/04/2024
	3/31/2024	3.2024		POSTAGE REPLENISHMENT	AA.1330.400.000	164.72	0012801	4/04/2024
	3/31/2024	3.2024		POSTAGE REPLENISHMENT	AA.1355.400.000	33.44	0012801	4/04/2024
	3/31/2024	3.2024		POSTAGE REPLENISHMENT	AA.1410.400.000	162.67	0012801	4/04/2024
	3/31/2024	3.2024		POSTAGE REPLENISHMENT	AA.1110.400.000	29.47	0012801	4/04/2024
	3/31/2024	3.2024		POSTAGE REPLENISHMENT	BB.8010.400.000	33.12	0012801	4/04/2024
	3/31/2024	3.2024		POSTAGE REPLENISHMENT	BB.8020.400.000	27.52	0012801	4/04/2024
	3/31/2024	3.2024		POSTAGE REPLENISHMENT	SS.8110.400.000	160.10	0012801	4/04/2024
				<b>PITNEY BOWES BANK INC. RESERVE ACCOUNT Total</b>		<b>1,240.31</b>		
<b>QUACKENBUSH HARDWARE</b>				12,364				
PO BOX 28								
HALL, NY 14463								
	3/30/2024	295759		O RINGS	SS.8120.400.000	9.00		
	4/11/2024	4.2024		SHOP SUPPLIES	DB.5142.400.000	522.89		
				<b>QUACKENBUSH HARDWARE Total</b>		<b>531.89</b>		
<b>REESE, ALAN</b>				12,470				
4619 ROUTE 245								
STANLEY, NY								
	4/04/2024	4.9.2024		INSTALL ROLLER SHADES AT TOWN HALL	AA.1620.400.000	250.00		
				<b>REESE, ALAN Total</b>		<b>250.00</b>		
<b>REGIONAL INTERNATIONAL CORP</b>				12,380				
1007 LEHIGH								
HENRIETTA, NY								
	3/20/2024	022208307P		AIR FILTER TRUCK # 12	DB.5142.400.000	103.99		
	3/26/2024	01179385		MOTOR WORK TRUCK #5	DB.5142.400.000	16,226.72		
				<b>REGIONAL INTERNATIONAL CORP Total</b>		<b>16,330.71</b>		
<b>RUSHCO INC</b>				12,416				
1 WAREHOUSE								
RUSHVILLE, NY								
	3/07/2024	7278		FUEL FOR SEWER PLANT	SS.8130.200.000	2,790.00		
	3/25/2024	13735		HEATING FUEL	AA.1620.400.000	1,946.80		
	3/28/2024	8123		CHAIN SAW BAR LUBRICANT WATER	SW.8320.400.001	15.99		
				<b>RUSHCO INC Total</b>		<b>4,752.79</b>		
<b>SCHMIDT'S WHOLESALE, INC.</b>				12,409				
150 JEFFERSON								
MONTICELLO, NY								
	3/19/2024	267309		18 METERS	SW.8340.400.001	2,405.15		
	3/20/2024	267310		12 ENCODER READERS	SW.8340.400.001	1,203.27		
				<b>SCHMIDT'S WHOLESALE, INC. Total</b>		<b>3,608.42</b>		

# Town of Gorham

## A/P Abstract from 3/21/2024 to 4/17/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
<b>ST GEORGE'S GROCERY LLC</b> 4931 COUNTY RD RUSHVILLE, NY	4/17/2024	2405	12,504	WATER DEPT. EMPLOYEE WORK SHIRTS	SW.9089.800.001	875.14		
<b>ST GEORGE'S GROCERY LLC Total</b>								
<b>STAPLES ADVANTAGE</b> P.O BOX 70242 PHILADELPHIA, PA	3/18/2024	6000584474,76,78	12,398	ASSESSOR OFFICE SUPPLIES	AA.1355.400.000	56.48		
	3/26/2024	7000213613		CHAIR, OFFICE SUPPLIES, LABEL	AA.1355.400.000	100.24		
	3/26/2024	7000213613		CHAIR, OFFICE SUPPLIES, LABEL	AA.1410.400.000	16.56		
	3/26/2024	7000213613		CHAIR, OFFICE SUPPLIES, LABEL	AA.1410.400.000	100.24		
	3/26/2024	7000213613		CHAIR, OFFICE SUPPLIES, LABEL	AA.1620.400.000	66.50		
	3/26/2024	7000213613		CHAIR, OFFICE SUPPLIES, LABEL	BB.8010.400.000	250.50		
	3/26/2024	7000213613		CHAIR, OFFICE SUPPLIES, LABEL	BB.8010.400.000	25.50		
<b>STAPLES ADVANTAGE Total</b>								
<b>TENCO INDUSTRIES INC</b> PO BOX 277213 ATLANTA, GA	3/25/2024	8932249	12,382	BACKUP CAMERA TRUCK #5	DB.5142.400.000	651.50		
	3/27/2024	8935958		HYD MANIFOLD TRUCK #6	DB.5142.400.000	1,400.00		
<b>TENCO INDUSTRIES INC Total</b>								
<b>TOLLS BY MAIL PAYMENT CENTER</b> P.O BOX 15183 ALBANY, NY	3/16/2024	18055554385	12,396	NYS TOLLS FOR TRAINING CLASS	BB.8010.400.000	4.52		
<b>TOLLS BY MAIL PAYMENT CENTER Total</b>								
<b>TOSHIBA AMER. BUSINESS SOL.</b> PO BOX 927 BUFFALO, NY	4/10/2024	6243444	12,466	EXCESS COPIES BW & COLOR	AA.1620.400.000	106.78		
<b>TOSHIBA AMER. BUSINESS SOL. Total</b>								
<b>TOWN OF CANANDAIGUA WATER</b> 5440 ROUTE 5 & CANANDAIGUA,	4/01/2024	76331	12,415	WATER PURCHASE	SW.8340.400.001	1,110.51		
<b>TOWN OF CANANDAIGUA WATER Total</b>								
<b>TOWN OF GORHAM</b> 4736 South St Gorham, NY 14461	4/07/2024	4.2024	12,467	TOWN HALL WATER BILL	AA.1620.400.000	37.25		

## Town of Gorham A/P Abstract from 3/21/2024 to 4/17/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
<b>TOWN OF GORHAM Total</b>	4/07/2024	4.2024	HIGHWAY WATER BILL	AA.5132.400.000	64.79 <u>102.04</u>		
<b>UDIG.NY</b>			12,432				
6706 COLLAMER							
EAST SYRACUSE,	3/31/2024	24030584	UFPO'S	SW.8310.400.001	16.00 <u>16.00</u>		
<b>UDIG.NY Total</b>							
<b>VERIZON CONNECT NWF INC.</b>			12,383				
PO BOX 975544							
DALLAS, TX	4/01/2024	330000059042	GPS FLEET TRACKING	DB.5130.400.000	638.30 <u>638.30</u>		
<b>VERIZON CONNECT NWF INC. Total</b>							
<b>VERIZON WIRELESS</b>			12,428				
PO BOX 408							
NEWARK, NJ							
	3/23/2024	3.2024	WTR SUPERINTENDENT CELL PHONE	SS.8120.400.000	7.81		
	3/23/2024	3.2024	WTR SUPERINTENDENT CELL PHONE	SW.8320.400.001	23.43		
	3/24/2024	9959899989	BUILDING EXTENDER	AA.1620.400.000	39.99		
	4/10/2024	9959989989	HIGHWAY CELL PHONE	AA.5132.400.000	70.56		
	4/10/2024	9959989989	ASSESSOR CELL PHONE	AA.1355.400.000	70.56		
<b>VERIZON WIRELESS Total</b>					<u>212.35</u>		
<b>Report Total</b>					<u>344,508.42</u>		

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

\_\_\_\_\_ Date

\_\_\_\_\_ Town Clerk/Comptroller Signature

**DRAFT**

**RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR A PROPOSED LOCAL LAW ENTITLED, "A LOCAL LAW AMENDING THE ZONING LAW TO ADOPT REGULATIONS PERTAINING TO SOLAR ENERGY SYSTEMS"**

**WHEREAS**, the Town Board of the Town of Gorham, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A Local Law Amending the Zoning Law to Adopt Regulations Pertaining to Solar Energy Systems"; and

**WHEREAS**, the Town Board of the Town of Gorham has reviewed the draft of the aforementioned proposed Local Law, attached hereto as Exhibit "1", and deems it in the best interests of the Town of Gorham to proceed in accordance with the Code of the Town of Gorham and the Laws of the State of New York in adopting said Local Law,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on \_\_\_\_\_, 2024, at 7:00 p.m. at the Gorham Town Hall, 4736 South Street, Gorham, New York; and be it further

**RESOLVED**, that this local law is referred to the Town Planning Board for report thereon, in accordance with §31.1.7 B. of the Town Zoning Code and is also referred to the County Planning Board; and be it further

**RESOLVED**, that the Town Clerk, be and hereby is, authorized to forward to the official newspapers of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

**RESOLVED**, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Gorham sign board and take any and all other necessary actions to properly bring this Local Law before the Town Board of the Town of Gorham for its consideration.

I, Darby Perrotte, Town Clerk of the Town of Gorham do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on \_\_\_\_\_, 2024, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Dale Stell	_____	_____
Jake Chard	_____	_____
Phil Curtis	_____	_____
Brian Lazarus	_____	_____
Chrissy Watkins	_____	_____

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Darby Perrotte, Town Clerk

SEAL

**DRAFT**

**LOCAL LAW FILING**

New York State Department of State  
Division of Corporations, State Records and Uniform Commercial Code  
One Commerce Plaza, 99 Washington Avenue  
Albany, NY 12231-0001

(Use this form to file a local law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County  
City  
**Town of Gorham**  
Village

Local Law No. \_\_\_\_ of the year **2024**

**A Local Law Amending the Town of Gorham Zoning Local Law to Adopt Regulations Pertaining to Solar Energy Systems**  
(Insert Title)

Be it enacted by the **Town Board** (Name of Legislative Body)

County  
City  
**Town of Gorham** as follows:  
Village

**Section 1.** Article 9 (Special Use Permit Procedures and Criteria) of the Town of Gorham Zoning Local Law is hereby amended with the adoption of a new Section 31.9.20 to read as follows:

§ 31.9.20 Solar energy systems.

A. Authority

This Solar Energy Local Law is adopted pursuant to sections 261-263 of the Town Law and section 20 of the Municipal Home Rule Law of the State of New York, which authorize the Town of Gorham to adopt zoning provisions that advance and protect the health, safety and welfare of the community, and, in accordance with the Town Law of New York State, “to make provision for, so far as conditions may permit, the accommodation of Solar Energy Systems and equipment and access to sunlight necessary therefor.”

## B. Statement of Purpose

This Solar Energy Local Law is adopted to advance and protect the public health, safety, and welfare of the Town of Gorham by creating regulations for the installation and use of solar energy generating systems and equipment, with the following objectives:

1. To take advantage of a safe, abundant, renewable and non-polluting energy resource;
2. To decrease the cost of electricity to the owners of residential and commercial properties, including single-family houses;
3. To increase employment and business development in the Town of Gorham, to the extent reasonably practical, by furthering the installation of Solar Energy Systems;
4. To mitigate the impacts of Solar Energy Systems on environmental resources such as important agricultural lands, forests, wildlife, and other protected resources; and

C. Definitions. As used in this section, the following terms shall have the meanings indicated:

**ACTIVE AGRICULTURAL LAND:** Land used for a Farm Operation in accordance with Agriculture and Markets Law § 301 – uses of which include production of crops, livestock, and livestock products – within the past five years.

**BATTERY ENERGY STORAGE SYSTEM:** One or more devices, assembled together, capable of storing energy in order to supply electrical energy at a future time (not to include a stand-alone 12-volt car battery or an electric motor vehicle).

**BUILDING-INTEGRATED SOLAR ENERGY SYSTEM:** A combination of Solar Panels and Solar Energy Equipment integrated into any building envelope system such as vertical facades, semitransparent skylight systems, roofing materials, or shading over windows, which produce electricity for onsite consumption.

**FACILITY AREA:** The cumulative land area occupied during the commercial operation of the solar energy generating facility. This shall include all areas and equipment within the facility's perimeter boundary – including the solar energy system, onsite interconnection equipment, onsite electrical energy storage equipment, and any other associated equipment – as well as any site improvements beyond the facility's perimeter boundary such as access roads, permanent parking areas, or other permanent improvements. The facility area shall not include site improvements established for impact mitigation purposes, including but not limited to vegetative buffers and landscaping features.

**FARM OPERATION:** Land and on-farm buildings, equipment, facilities, and practices which contribute to the production, preparation, and marketing of crops, livestock, and livestock products as a commercial enterprise (in accordance with Agriculture & Markets Law § 301[11]).



**GLARE:** The effect by reflections of light with intensity sufficient as determined in a commercially reasonable manner to cause annoyance, discomfort, or loss in visual performance and visibility in any material respects.

**GROUND-MOUNTED SOLAR ENERGY SYSTEM:** A Solar Energy System which is secured to the ground via a pole, ballast system, or other mounting system; is detached from any other structure; and which generates electricity for onsite or offsite consumption.

**KILOWATT (kW):** A unit of power equal to 1,000 watts. The nameplate capacity of residential and commercial solar energy systems may be described in terms of kW.

**MEGAWATT (MW):** A unit of power equal to 1,000 kW. The nameplate capacity of larger solar energy systems may be described in terms of MW.

**MINERAL SOIL GROUPS 1-4 (MSG 1-4):** Soils recognized by the New York State (NYS) Department of Agriculture and Markets as having the highest value based on soil productivity and capability, in accordance with the uniform statewide land classification system developed for the NYS Agricultural Assessment Program.

**NAMEPLATE CAPACITY:** A solar energy system's maximum electric power output under optimal operating conditions. Nameplate Capacity may be expressed in terms of Alternating Current (AC) or Direct Current (DC).

**NATIVE PERENNIAL VEGETATION:** Native wildflowers, forbs, and grasses that serve as habitat, forage, and migratory way stations for Pollinators and shall not include any prohibited or regulated invasive species as determined by the NYS Department of Environmental Conservation.

**ON-FARM SOLAR ENERGY SYSTEM:** A Solar Energy System located on a farm which is a "farm operation" (as defined by Article 25-AA of the Agriculture and Markets Law, which may include one or multiple contiguous or non-contiguous parcels) in an agricultural district, which is designed, installed, and operated so that the anticipated annual total amounts of electrical energy generated do not exceed more than 110 percent of the anticipated annual total electrical energy consumed by the farm operation.

**POLLINATOR:** Bees, birds, bats, and other insects or wildlife that pollinate flowering plants, and includes both wild and managed insects.

**ROOF-MOUNTED SOLAR ENERGY SYSTEM:** A Solar Energy System located on the roof of any legally permitted building or structure that produces electricity for onsite or offsite consumption.

**SOLAR ACCESS:** Space open to the sun and clear of overhangs or shade so as to permit the use of active and/or passive Solar Energy Systems on individual properties.

**SOLAR ENERGY EQUIPMENT:** Electrical material, hardware, inverters, conduit, energy storage devices, or other electrical and photovoltaic equipment associated with the production and storage of electricity.

**SOLAR ENERGY SYSTEM:** The components and subsystems required to convert solar energy into electric energy suitable for use. The term includes, but is not limited to, Solar Panels and Solar Energy Equipment. A Solar Energy System is classified as a Tier 1 or Tier 2 Solar Energy System as follows.

1. Tier 1 Solar Energy Systems include the following:
  - A. Roof mounted solar energy systems or building integrated solar energy systems.
  - B. Ground mounted solar energy systems with a total solar panel surface area of up to 10,000 square feet that generate up to 110% of the electricity consumed on the lot over the previous 12 months or 110% of the electricity demanded by the lot, and all structures thereon, as determined by current industry standards.
  - C. On-Farm Solar Energy Systems.
2. Tier 2 Solar Energy Systems are Solar Energy Systems which are ground-mounted and are not included under Tier 1 Solar Energy Systems.

**SOLAR PANEL:** A photovoltaic device capable of collecting and converting solar energy into electricity.

D. Applicability

1. The requirements of this Local Law shall apply to all Solar Energy Systems permitted, installed, or modified in Town of Gorham after the effective date of this Local Law, excluding general maintenance and repair.
2. Solar Energy Systems constructed or installed prior to the effective date of this Local Law shall not be required to meet the requirements of this Local Law.
3. Modifications to an existing Solar Energy System that increase the Facility Area by more than 5% of the original Facility Area (exclusive of moving any fencing) shall be subject to this Local Law.

E. General Requirements

1. A Building permit shall be required for installation of all Solar Energy Systems.

2. Prior to the issuance of the building permit or final approval by the Planning Board, construction and/or site plan documents must be signed and stamped by a NYS Licensed Professional Engineer or NYS Registered Architect.
3. Determinations by the Planning Board shall include review pursuant to the State Environmental Quality Review Act [ECL Article 8 and its implementing regulations at 6 NYCRR Part 617 (“SEQRA”).
4. All Solar Energy Systems shall be designed, erected, and installed in accordance with all applicable codes, regulations, and industry standards as referenced in the NYS Uniform Fire Prevention and Building Code (“Uniform Code”), the NYS Energy Conservation Code (“Energy Code”), and the Town of Gorham Municipal Code.

F. Permitting Requirements for Tier 1 Solar Energy Systems

1. All Tier 1 Solar Energy Systems shall be permitted as accessory structures in all zoning districts in the Town.
2. Standards. All Tier 1 Solar Energy Systems shall adhere to the following standards:
  - a. Setbacks. Tier 1 Solar Energy Systems shall be subject to the setback regulations specified for the accessory structures within the underlying zoning district.
  - b. Height. Tier 1 Solar Energy Systems shall be subject to the height limitations specified for accessory structures within the underlying zoning district.
  - c. Lot Size. Tier 1 Solar Energy Systems shall comply with the existing lot size requirement specified for accessory structures within the underlying zoning district.
  - d. Screening and Visibility.
    - i. All Tier 1 Solar Energy Systems shall have views minimized from adjacent properties to the extent reasonably practicable.
    - ii. Solar Energy Equipment shall be located in a manner to reasonably avoid and/or minimize blockage of views from surrounding properties and shading of property to the north, while still providing adequate Solar Access.
3. Tier 1 Solar Energy Systems are subject to the following conditions for each type of Solar Energy Systems:
  - a. Roof mounted solar energy systems

- i. Roof mounted solar energy systems shall incorporate the following:
    - 1) Solar Panels on pitched roofs shall be mounted with a maximum distance of 8 inches between the roof surface the highest edge of the system.
    - 2) Solar Panels on pitched roofs shall be installed parallel to the roof surface on which they are mounted or attached.
    - 3) Solar Panels on pitched roofs shall not extend higher than the highest point of the roof surface on which they are mounted or attached.
    - 4) Solar Panels on flat roofs shall not extend above the top of the surrounding parapet, or more than 24 inches above the flat surface of the roof, whichever is higher.
  - ii. Glare. All Solar Panels shall have anti-reflective coating(s).
  - iii. Height. All roof mounted solar energy systems shall be subject to the maximum height regulations specified for principal and accessory buildings within the underlying zoning district.
  - iv. Roof mounted solar energy systems shall be exempt from site plan review.
- b. Building integrated solar energy systems
- i. Building integrated solar energy systems shall be exempt from site plan review but shall be shown on the plans submitted for the building permit application for the building containing the system.
- c. Ground mounted solar energy systems
- i. Glare. All Solar Panels shall have anti-reflective coating(s).
  - ii. All Tier 1 ground mounted solar energy systems shall be installed in the side or rear yards in residential districts.
  - iii. All Tier 1 ground mounted solar energy systems shall be subject to site plan approval and applications, including materials for site plan review, shall include the following:
    - 1) Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the Solar Energy System. Such information of the final

system installer shall be submitted prior to the issuance of building permit.

- 2) Name, address, contact information, and signature of the project applicant, as well as all the property owners, demonstrating their consent to the application and the use of the property for the Solar Energy System.
- 3) Square footage of all ground-mounted units.
- 4) The amount of electricity consumed on the lot over the previous 12 months or the amount of electricity demanded by the lot, and all structures thereon, as determined by current industry standards.
- 5) Zoning district designation for the parcel(s) of land comprising the Facility Area.
- 6) Property lines and physical features, including roads, for the project site.
- 7) Adjacent land uses on contiguous parcels within a certain radius of the site boundary.
- 8) Proposed changes to the landscape of the site, including site grading, vegetation clearing and planting, the removal of any large trees, access roads, exterior lighting, signage, fencing, landscaping, and screening vegetation or structures.
- 9) A one- or three-line electrical diagram detailing the entire Solar Energy System layout, including the number of Solar Panels in each ground-mount array, solar collector installation, associated components, inverters, electrical interconnection methods, and utility meter, with all National Electrical Code compliant disconnects and over current devices. The diagram should describe the location and layout of all Battery Energy Storage System components if applicable and should include applicable setback and other bulk and area standards.
- 10) A preliminary equipment specification sheet that documents all proposed Solar Panels, system components, mounting systems, racking system details, and inverters that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.

- iv. The total solar panel surface area of a Tier 1 Ground mounted solar energy systems shall not cause the lot coverage to exceed the requirement in the underlying zoning district and shall otherwise not exceed 25% of the lot coverage requirement in the underlying zoning district.
- v. Tier 1 ground mounted solar energy systems shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area.
- vi. Tier 1 ground mounted solar energy systems shall incorporate the following environmental resources:
  - 1) Tree-cutting. Removal of existing trees larger than 6 inches in diameter should be minimized to the extent possible.
  - 2) To the extent practicable, ground mounted solar energy systems owners shall utilize and maintain native perennial vegetation to provide foraging habitat for pollinators in all appropriate areas within the Facility Area.
  - 3) Use integrated pest management practices to refrain from/limit pesticide use (including herbicides) for long-term operation and site maintenance.

G. Permitting Requirements for Tier 2 Solar Energy Systems.

- 1. All Tier 2 Solar Energy Systems are permitted through the issuance of a special use permit in all zoning districts in the Town, and subject to site plan application requirements set forth in this Section.
- 2. Applications for the installation of Tier 2 Solar Energy Systems shall be:
  - a. Subject to the provisions of Section 31.9.1 of this Chapter, as amended, pertaining to special use permit procedures.
  - b. Subject to the provisions of Article 10 of this Chapter pertaining to site plan review.
- 3. Application & Site Plan Review Requirements. Applications for Tier 2 Solar Energy Systems, including materials for site plan review, shall include the following:

- a. Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the Solar Energy System. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- b. Name, address, contact information, and signature of the project applicant, as well as all the property owners, demonstrating their consent to the application and the use of the property for the Solar Energy System.
- c. Nameplate Capacity of the Solar Energy System (as expressed in MW).
- d. Zoning district designation for the parcel(s) of land comprising the Facility Area.
- e. Property lines and physical features, including roads, for the project site.
- f. Map(s) of MSG 1-4 soils and Active Agriculture Lands on the parcel(s) comprising the Facility Area and adjacent parcels.
- g. Adjacent land uses on contiguous parcels within a certain radius of the site boundary.
- h. Proposed changes to the landscape of the site, including site grading, vegetation clearing and planting, the removal of any large trees, access roads, exterior lighting, signage, fencing, landscaping, and screening vegetation or structures.
- i. Erosion and sediment control and storm water management plans prepared to NYS Department of Environmental Conservation standards, if applicable, and to such standards as may be established by the Planning Board.
- j. A one- or three-line electrical diagram detailing the entire Solar Energy System layout, including the number of Solar Panels in each ground-mount array, solar collector installation, associated components, inverters, electrical interconnection methods, and utility meter, with all National Electrical Code compliant disconnects and over current devices. The diagram should describe the location and layout of all Battery Energy Storage System components if applicable and should include applicable setback and other bulk and area standards.
- k. A preliminary equipment specification sheet that documents all proposed Solar Panels, system components, mounting systems, racking system details, and inverters that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.

- l. A Property Operation and Maintenance Plan that describes continuing site maintenance, anticipated dual-use, and property upkeep, such as mowing and trimming.
- m. A Decommissioning Plan signed by the owner and/or operator of the Solar Energy System shall be submitted by the applicant. The decommissioning plan shall address the following:
  - i. The time required to decommission and remove the Solar Energy System and any ancillary structures.
  - ii. The time required to repair any damage caused to the property by the installation and removal of the Solar Energy System.
  - iii. The cost of decommissioning and removing the Solar Energy System, as well as all necessary site remediation or restoration.
  - iv. The provision of a decommissioning security which shall adhere to the following requirements:
    - 1) The filing with the Town of Gorham Clerk of an irrevocable surety bond or other form of security to be issued by at least an A-rated institution solely for the benefit of the Town and reasonably acceptable to the Town of Gorham attorney and approved by the Town Board, shall be in an amount sufficient to ensure the good faith performance of the terms and conditions of the decommissioning plan and to provide for the removal and restoration of the site subsequent to removal, as required by the decommissioning plan.
    - 2) The amount of the bond or security shall be at least 115% of the cost of removal and site restoration for the Tier 2 Solar Energy System and shall be revisited every 5 years and updated as needed to reflect any changes (due to inflation or other cost changes). In the event ownership of the system is transferred to another party, the new owner (transferee) shall file evidence of an acceptable financial surety with the Town Board at the time of transfer.
    - 3) In the event of default upon performance of such conditions, after proper notice and expiration of any cure periods, the bond or security shall be forfeited to the Town of Gorham, which shall be entitled to maintain an action thereon. The bond or security shall remain in full force and effect until restoration of the property as set forth in the decommissioning plan is completed.



4. Special Use Permit Standards. The Planning Board may issue a special use permit for a Tier 2 Solar Energy System only after it has found that all the following standards and conditions have been satisfied:
  - a. Underground Requirements. All utility lines located outside of the Facility Area shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles, with new easements and right-of-way.
  - b. Vehicular Paths. Vehicular paths within the Facility Area shall be designed in compliance with Uniform Code requirements to ensure emergency access, while minimizing the extent of impervious materials and soil compaction.
  - c. Signage.
    - i. As required by National Electric Code (NEC), disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
    - ii. A sign not to exceed eight square feet shall be displayed on or near the main access point and shall list the facility name, manufacturer's name, equipment specification information, owner and 24-hour phone number and other emergency contact information.
    - iii. No other signage or graphic content shall be displayed on the Solar Energy System.
  - d. A clearly visible warning sign concerning voltage must be placed at the base of all pad-mounted transformers and substations.
  - e. Glare. All Solar Panels shall have anti-reflective coating(s).
  - f. Lighting. Lighting of the Solar Energy Systems shall be limited to that minimally required for safety and operational purposes and shall be reasonably shielded and downcast from abutting properties.
  - g. Multiple lots. At the discretion of the Planning Board, where a Tier 2 Solar Energy System's Facility Area comprises multiple lots (regardless of ownership by an individual or multiple participating landowners), the combined lots may be treated as a single lot for the purposes of applying specific standards and requirements, including but not limited to lot size and set back requirements.

- h. Lot size. The property on which the Tier 2 Solar Energy System is placed shall meet the lot size requirements of the underlying zoning district.
- i. Setbacks. The minimum front, rear and side setbacks for Tier 2 Solar Energy Systems shall be 150 feet.
- j. Height. The Tier 2 Solar Energy Systems shall comply with the building height limitations for principal structures of the underlying zoning district.
- k. Lot coverage.
  - i. When a Tier 2 Solar Energy System will be on a lot that includes MSG 1 or MSG 2, the lot coverage shall not exceed 10%.
  - ii. When a Tier 2 Solar Energy System will be on a lot that includes MSG 3 or MSG 4, the lot coverage shall not exceed 25%.
  - iii. When a Tier 2 Solar Energy System will be on a lot that includes MSG 5 or greater, the lot coverage shall not exceed 35%.
- l. Fencing Requirements. All mechanical equipment, including any structure for Battery Energy Storage System components, shall be enclosed by a 7-foot-high fence, as required by NEC, with a self-locking gate to prevent unauthorized access.
- m. Screening and Visibility.
  - i. Solar Energy Systems smaller than 10 acres shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area.
  - ii. Solar Energy Systems 10 acres or larger shall be required to:
    - 1) Conduct a visual assessment of the visual impacts of the Solar Energy System on public roadways and adjacent properties. At a minimum, a line-of-sight profile analysis shall be provided. Depending upon the scope and potential significance of the visual impacts, additional impact analyses, including for example a digital viewshed report, shall be required to be submitted by the applicant.
    - 2) Submit a screening & landscaping plan to show adequate measures to screen through landscaping, grading, or other means so that views of Solar Panels and Solar Energy Equipment shall be minimized as reasonably practical from

public roadways and adjacent properties to the extent feasible. The screening & landscaping plan shall specify the locations, elevations, height, plant species, and/or materials that will comprise the structures, landscaping, and/or grading used to screen and/or mitigate any adverse aesthetic effects of the system.

n. Environmental Resources

- i. Tree-cutting. Removal of existing trees larger than 6 inches in diameter should be minimized to the extent possible.
- ii. Tier 2 Solar Energy System owners shall develop, implement, and maintain native vegetation to the extent practicable pursuant to a vegetation management plan by providing Native Perennial Vegetation and foraging habitat beneficial to game birds, songbirds, and Pollinators. To the extent practicable, when establishing perennial vegetation and beneficial foraging habitat, the owners shall use native plant species and seed mixes and seed all appropriate areas within the Facility Area. Any project which is designed to incorporate agricultural or farm-related activities or uses within the Facility Area may be excluded from this requirement based on the amount of space actually occupied by the agricultural use(s). This exclusion will only be allowed based on the Planning Board determination that these lands are being used for actual agricultural uses.
- iii. Use integrated pest management practices to refrain from/limit pesticide use (including herbicides) for long-term operation and site maintenance.

H. Safety

1. Solar Energy Systems and Solar Energy Equipment shall be certified under the applicable electrical and/or building codes as required.
2. Solar Energy Systems shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local fire department and, if the Tier 2 Solar Energy System is located in an ambulance district, the local ambulance corps.
3. If a Battery Energy Storage System is included as part of the Solar Energy System, they shall meet the requirements of any applicable fire prevention and building code when in use and, when no longer used, shall be disposed of in accordance with the laws and regulations of the Town of Gorham and any applicable federal, state, or county laws or regulations.

4. Where deemed necessary by the Planning Board, the Applicant shall ensure emergency access to the Facility Area for local first responders by installing an emergency lock box or similar device, in a location subject to approval by the local fire marshal.

I. Decommissioning Plan and Surety.

1. Acceptance of Decommissioning Plan. The applicant's Decommissioning Plan shall be submitted by the Planning Board, after its initial review, to the Town Engineer for his/her review and recommendation. In addition, the applicant's surety shall also be reviewed by the Town Attorney for his/her recommendation and report to the Planning Board. The Planning Board, as part of Final Site Plan Approval shall recommend to the Town Board, whether to accept the decommissioning plan and surety instrument. The Town Board, based upon its review shall either accept, modify, or deny the form of surety and decommissioning plan being offered. Upon acceptance from the Town Board of the Decommissioning Plan and Surety the Planning Board may continue with site plan application process. Once accepted, the decommissioning plan and surety shall be filed with the Town Clerk's Office within thirty (30) days of the date of the Town Board Resolution.
2. Filing of surety. The surety, once approved by the Town Board, is to remain on file in the Town Clerk's office and shall be available to the Town for the entire existence of the tier two solar energy collection system, including the decommissioning and restoration of the site, after the solar system has ceased operating.
3. Surety failure. In the event the surety fails for any reason, it shall be promptly replaced, within thirty (30) days of the lapse of the surety or else such failure may be found to constitute evidence of abandonment and noncompliance with site plan conditions, warranting the commencement of enforcement procedures for abandonment of the Tier two solar energy collection system.

J. Permit Timeframe and Abandonment

1. The Special Use Permit and site plan approval for a Solar Energy System shall be valid for a period of 36 months, provided that a building permit is issued and construction is commenced within that time period. In the event construction is not completed in accordance with the final site plan – as may have been amended and approved – as required by the Planning Board, within 36 months from the date of final site plan approval, the applicant may request to extend the time to complete construction for 12 months. If the owner and/or operator fails to complete construction within 48 months, the approvals shall expire.
2. Upon cessation of electricity generation of a Solar Energy System on a continuous basis for 12 months, the Town of Gorham may notify and instruct the owner

and/or operator of the Solar Energy System to implement the decommissioning plan. The decommissioning plan must be completed within 12 months of notification.

3. If the owner and/or operator fails to comply with decommissioning upon any abandonment or otherwise fails to fully implement the decommissioning plan, the Town of Gorham may, at its discretion, utilize the bond and/or security for the removal of the Solar Energy System and restoration of the site in accordance with the decommissioning plan.
4. If the owner and/or operator fails to fully implement the decommissioning plan, the Town of Gorham may, at its discretion, provide for the restoration of the site in accordance with the decommissioning plan and may recover all expenses incurred for such activities from the defaulted owner and/or operator. The cost incurred by the Town shall be assessed against the property, shall become a lien and tax upon the property, and shall be enforced and collected with interest by the same officer and in the same manner as other town taxes.

**Section 2.** If any clause, sentence, paragraph, section or part of this local law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part of this local law or in its application to the person, individual, firm or corporation or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

**Section 3.** This local law shall take effect immediately upon filing with the Secretary of State.

**(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)**

**1. (Final adoption by local legislative body only.),**

I hereby certify that the local law annexed hereto, designated as Local Law No. \_\_\_\_ of 2024 of the **Town of Gorham** was duly passed by the Gorham Town Board on \_\_\_\_\_, 2024, in accordance with the applicable provisions of law.

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer<sup>1</sup>.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_, 20\_\_ in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on 20\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_. Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_, 20\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_, 20\_\_, in accordance with the applicable provisions of law.

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<sup>1</sup> Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county- wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 2005 of the City of \_\_\_\_\_ of having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_, 20\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the County of \_\_\_\_\_, State of New York, having been submitted to the electors at the General Election of November \_\_, 20\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

\_\_\_\_\_  
Town Clerk

(Seal)

Date: \_\_\_\_\_

**DRAFT**

**TOWN OF GORHAM  
RESOLUTION #14-2024  
ACCEPTING CHANGE ORDER GC-01 FOR THE GORHAM WWTP DISINFECTION  
IMPROVEMENT PROJECT**

**WHEREAS**, the Gorham Town Board entered an agreement with CP Ward, Inc (herein "GC"), dated December 8, 2023, as the General contractor for the Gorham WWTP Disinfection Improvement Project (herring "Project") ; and

**WHEREAS**, the existing roof of the control building is near the end of its useful life, and

**WHEREAS**, MRB Group (Town Engineer), issued a request for a proposal to replace the existing roof; and

**WHEREAS**, the GC's proposal to replace the existing roof is \$69,386.85 as detailed and described on the attached Change Order GC-01; and

**WHEREAS**, this change will increase the contract price for the GC's work to \$926,386.85; and

**WHEREAS**, the increased cost will be taken from the Project's capital budget contingency line; and

**THEREFORE, NOW BE IT RESOLVED**, that the said proposal is hereby accepted by the Town Board, and be it

**FURTHER RESOLVED**, that the Town Supervisor is directed to sign Change Order GC-01 and return a copy to the Town Engineer.

I, Darby L. Perrotte, Town Clerk of the Town of Gorham do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on April 17, 2024 by the following vote:

	<u><b>Aye</b></u>	<u><b>Nay</b></u>
Dale C. Stell	_____	_____
Jake Chard	_____	_____
Phil Curtis	_____	_____
Brian Lazarus	_____	_____
Chrissy Watkins	_____	_____





SINCE 1913

100 RIVER ROAD  
PO BOX 900  
SCOTTSVILLE, NEW YORK 14546  
585-889-8800  
FAX 585-889-6008

April 4<sup>th</sup> 2024 R2

MRB Group  
145 Culver Rd Suite 160  
Rochester, NY 14620

Re: Wastewater Treatment Plant Disinfection Improvements Town of Gorham  
Attn: Greg Hotaling

Dear Mr. Hotaling,

As previously requested, C.P. Ward is providing the following proposal outlined below to remove and replace the roofing system on the existing treatment plant building. The new roofing system being proposed matches the previously approved Firestone System outlined in project submittal GC-28. Below is a cost breakdown summary.

- 1) Deduction for not completing roof patching included in the base bid contract (\$1,632.00.)
- 2) Asbestos Abatement per AA-100 & Watts AE report, this cost is for (1) additional day of a certified contractor to abate the additional penetrations not shown on the report prior to roofing subcontractor performing their scope - \$2,567.25. 5% markup is included in this cost.
- 3) Removal and Replacement of existing roof by Universal Builders - \$67,401.60 5% markup is included in this cost.
- 4) Disposal of C&D debris - \$1,050.00 5% markup is included in this cost.
- 5) Net increase cost of this change order = **\$69,386.85**

If any other asbestos is discovered during the removal other than what has been noted, additional costs will be incurred and included in this change order based on quantity discovered. MWBE participation included in this proposal is the value of the asbestos abatement outlined above.

Should you have any questions please feel free to contact me.

Sincerely,  
C.P. Ward Inc.

*Jay Barefoot*  
Jaymeson Barefoot  
Project Manager

# M.G.M. INSULATION, INC.

3 Sherer Street, Rochester, NY 14611  
Phone: 585-254-6210 Fax: 585-697-0950

*NYS Certified Minority Business Enterprise SDB and SBA 8(a) Certified*

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11/30/23

To: Steve Phillips – CP Ward

From: George Nikolevski

Re: Gorham Project – Asbestos Caulking

Please find below confirmation and breakdown of our proposal for all labor, material, equipment and supervision to complete the work described. All work to be completed in strict accordance with the bid documents as well as EPA, OSHA, NYSDEC, and NYS Department of Labor regulations governing asbestos removal.

This price is based on our conversation to supply labor, materials, equipment, disposal and supervision to remove CAULK ONLY.

1 crew Day consists of 2 men with all PPE, manifested disposal paperwork and personal air monitoring. Price is based on prevailing wages.

Cost Per Crew day ~~\$ 2,445.00~~ 2567.25

Our prices are based on the payment of NYS Department of Labor prevailing wage rates for Ontario County.

Our proposal is good for thirty (30) days from the date of this letter. Work may be in upon receipt of a binding subcontract agreement and/or purchase order. If you have any questions or require further information, do not hesitate to call.

George Nikolevski

Vice President

# Universal Builders

97 Depot st Canisteo NY  
Phone: 607-382-8208  
Email: [lfairman@ubgci.com](mailto:lfairman@ubgci.com)

---

## Proposal

### Customer

March 15, 2024

CP Ward

Gorham WWTP

1. Provide labor and material to complete scopes of work that pertain to remove and replacing existing built up roof system and installing new fully adhered epdm roof system plans and specs provided

2. Roof system and warranty to be same as new addition ( see submittal package from Firestone)

Note spec sections 076200,075403,072100

- \* asbestos removal at RTU's done by others
- \* All wood blocking pertaining to roofing provided by UBGCI
- \* concrete deck infills done by others
- \* All edge metal, scuppers and downspouts provided by UBGCI
- \* Dumpsters provided by others

proposal amount :\$65,824  
Infill credit: \$1,632  
Total proposal : \$64,192

All pricing based on NYS prevailing wage rates

All work is to be performed in a professional work manner. In the event of additional work resulting in extra costs or changes to this agreement a change order will be prepared and signed by both parties detailing alterations to the original project description before added work can be completed.

UBGCI reserves the right to withdraw this proposal if not accepted within 10 days of the above date.

Respectfully prepared by: Larry Fairman 607-382-8208

**DRAFT**

**GENERAL RESOLUTION**

**FOR THE PURPOSE OF**

**PARTICIPATING IN A COOPERATIVE BID COORDINATED BY**

**THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF**

**ONTARIO, SENECA, WAYNE AND YATES COUNTIES**

**FOR**

**Cooperative Natural Gas Bid for the Period of 10/01/2024 – 09/30/2025**

WHEREAS, The (County) (Town) (Village) of \_\_\_\_\_ of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase for supply of natural gas. And...

WHEREAS, The (County) (Town) (Village) of \_\_\_\_\_ of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The (County) (Town) (Village) of \_\_\_\_\_ of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the \_\_\_\_\_ of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The (County) (Town) (Village) of \_\_\_\_\_ of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The (County) (Town) (Village) of \_\_\_\_\_ of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The (County) (Town) (Village) of \_\_\_\_\_ of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The \_\_\_\_\_ on behalf of the (County) (Town) (Village) of \_\_\_\_\_ of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

\_\_\_\_\_

Date

\_\_\_\_\_

Municipality Representative

\_\_\_\_\_

(County)

(Town)

(Village)